

RESULT OF THE WRITTEN TEST FOR THE POST OF Jr. Foreman (Civil)

With ref. to advt no. **M&R/02/2015 dtd 16/01/2016**; the following candidates are provisionally short listed for Verification of Documents & PEMT for the post of Jr. Foreman (Civil).

Sl	Application No	Name	Cat
1	NAL0003087	CHINMAYA SWAIN	UR
2	NAL0001698	CHIRANJIBI BAL	UR

The candidates are required to report to **Sr. Manager (HRD-E&R), Alumina Refinery, Nalco M&R Complex, Damanjodi, Koraput, Odisha, 763008** on **25/05/2016 (Wednesday)** for verification of Original Certificates/Documents/ Testimonials as per the following list. Candidates are required to bring the Originals along with a set of self attested photocopies.

- 1) Matriculation (HSC) Certificate in support of your age/ Date of Birth.
- 2) Certificate in support of your educational/professional qualification (Both pass certificate & Mark Sheets) i.e. HSC (10th), Diploma in Civil Engg. From a recognised university/ institution approved by NCVT/ SCTE&VT.
- 3) Experience and conduct certificate from your previous employer.
- 4) Caste Certificate from competent authority in the prescribed format (format enclosed) in case you belong to SC/ST/OBC.
- 5) In case of Ex-Serviceman, discharge certificate/book from the competent authority.
- 6) Last Pay Slip or Salary Certificate from the present employer, (if any).
- 7) Valid Employment Exchange Registration Card. (if any)
- 8) Duly filled in Bio-data form as per enclosed format.
- 9) In the event of your holding a post under Govt./Public Sector Undertaking/Quasi Govt., you are required to produce '**No Objection Certificate**' at the time of verification of documents.
- 10) 10 (Ten) nos of recent colour passport size front view unattested photos of size 45MMX35MM.

The candidates whose documents will be found in order will go through the Pre-Employment Medical Test (PEMT).

The process of Verification of Documents & PEMT may take more than a day or two. The candidates are required to make own arrangement for Lodging/ Boarding & local travel at Damanjodi.

The candidates may carry a print copy of this along with any of the POI issued by Govt of India (like Driving License/ PAN Card/ Passport/Voter's ID card/ Adhaar Card) while coming for Verification of documents.

NB: *Request for time extension & change of venue will not be accepted in any case, whatever the reason may be.*

Dy. Manager (HRD)
(For & on behalf of National Aluminium Company Ltd)

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