

नालको  **NALCO**
National Aluminium Company Limited
(A Government of India Enterprise)

Regd. Office : NALCO Bhawan,
Plot No. P/1, Nayapalli,
Bhubaneswar - 751 013, Odisha
CIN : L27203OR1981GOI000920
A NAVRATNA COMPANY

Appointment of Broker for the proposed Buyback of Shares by National Aluminium Company Limited

The Board of Directors of NALCO have approved the buyback of shares in their meeting held on 25th May, 2016 subject to the approval of the shareholders, which was intimated to the stock exchanges on the same day. The Company wishes to appoint a Broker for the proposed buyback of shares. Interested Brokers having valid certificate of registration with SEBI and having mandated or have closed at least one buyback proposal of the size of ₹1000 crore or more during the last 5 (five) years as on 08.07.2016 may send their offers quoting the brokerage fee for the job, through email to buyback@nalcoindia.co.in or by post / courier to the Executive Director - Company Secretary, National Aluminium Company Ltd., NALCO Bhawan, P/1, Nayapalli, Bhubaneswar - 751 013 before 5 PM of Wednesday, the 13th July, 2016. Bids received after the due date and time will not be accepted. For scope of work and other details, please refer to the Company's website, i.e. www.nalcoindia.com. In case of queries please contact at bharat.sahu@nalcoindia.co.in or call at 9338216170.

Sd/-

Executive Director - Company Secretary

Actual Size : 12 (W) × 10 (H)

SCOPE OF SERVICE

As per the SEBI Circular CIR/CFD/POLICYCELL/1/2015 dtd. April 13, 2015 *inter alia* including the following:-

- (1) The Company shall place the order for buying the required number of shares through the Company's Broker;
- (2) The Broker may also undertake transactions on behalf of sellers;
- (3) The Broker shall forward to the Clearing Corporation such details regarding the shares tendered as may be required by the Merchant Banker appointed by the Company for the Buyback;
- (4) Once the basis of acceptance is finalised, the Broker shall assist the clearing corporation to facilitate the transfer of shares from the special account to the Escrow account of the Company;
- (5) The Broker shall implement the execution and settlement of trades in the manner similar to settlement of trades in the secondary market process including providing an option for direct payout to the shareholders. This would include settlement of trades of physical shares as well;
- (6) The Broker shall perform such other duties and obligations as may be prescribed under the guidelines/ rules/ regulations/ circulars issued by Securities and Exchange Board of India or any other competent authority/body, in this regard, from time to time.

MODE OF SUBMISSION OF BIDS

(1) Physical submission:

- (i) One sealed cover giving quotation as per prescribed format.
- (ii) Copy of followings (signed & stamped)
 - (a) Valid certificate of registration with SEBI.
 - (b) Proof of having mandated or have closed at least one buyback proposal of the size of Rs. 1000 crores or more during the last 5 (five) years as on 08-07-2016.

(2) Submission through email:

- (i) Password protected Excel file of Price Bid. Password not to be shared now. It should be sent separately after being asked by NALCO.
- (ii) Signed & scanned copy of;
 - (a) Valid certificate of registration with SEBI.
 - (b) Proof of having mandated or have closed at least one buyback proposal of the size of Rs. 1000 crores or more during the last 5 (five) years as on 08-07-2016.