

REF.No. HRD/02/2016/0430

Date: 28/04/2016

N O T I C E

The National Aluminium Company, a leading Navratna Public Sector enterprise of global repute looking for Ayurvedic Doctors (one) for its Hospital at Damanjodi in the District of Koraput, Odisha on retainership basis for a period of two years, extendable by another one year to provide medical treatment to the Company's employees and their dependant family members. The terms & conditions of retainership are outlined below:

1. The retainer will attend the hospital during full OPD hours on all weeks days (Except Sundays and Holidays notified by NALCO, M&R Complex).
2. The retainer would be under the administrative control of the head of the Medical services Department and will abide by the general rules of the hospital as well as the company. The retainer would also assist him in scrutinizing claims of reimbursement of medical expenses relating to Ayurvedic medicines and other jobs that may be assigned, apart from providing consultancy/treatment to the employees and their dependant family members.
3. The retainer would be paid fees of **Rs.20, 000/- (Rupees Twenty Thousand) only per month**. In case of absence from attending the OPD without availing leave or beyond leave due, consolidated fee will be reduced on pro-rata basis dividing the total retainership fee by 30. However, the retainer will be entitled to maximum **20 days leave** per annum. No carry forward of leave will be allowed. For period less than the full year, proportionate leave will be allowed and the retainer can avail the leave from the leave already due only.
4. The retainer may be considered for residential accommodation i.e. 'A' or 'B' type Quarters subject to availability & exigency of situation. An amount equal to 5% & 2.5% of the consolidated fees will be charged for 'B' & 'A' type quarters/single accommodation in transit house respectively. Water/Electricity charges would be recovered as per the rates applicable in case of the Company employees.
5. The retainer is **not permitted** to do any form of private consultation with employees or their dependant family members.
6. The retainer will be entitled to get medical benefits in respect of self, spouse and dependent children in Company's Hospital Only.
7. The period of retainership will be initially for a period of 02 years which can be extended for another One (01) year at the discretion of the Management. The engagement is purely temporary in nature and may be terminated by either side during its course by a notice of one month. Further the period of retainership will automatically stand terminated on the expiry of Two (02) years Or Three (03) years in case of extension given in writing.

The candidates willing to apply should have:

- a) BAMS degree qualification from a recognized institution having valid registration with State Ayurvedic Council
- b) The age of the candidate should not be more than **55 years** as on **1st May'2016**.

The candidates will make their own arrangement for stay while appearing for the Test/Interview. No TA would be paid for attending the document verification/test/Interview. Interested candidates satisfying the above criteria may apply to the undersigned in the specified format enclosing therewith copies of certificates/testimonials etc so as to reach on or before **14/05/2016 (Sat) by Speed Post only**.

Note: The subject notification supersedes the earlier notification vide no. HRD/02/2016/0156 dtd: 17/02/2016.


Dr. Rajib N. Sahu
Dy. Manager (HRD)