

CAPTIVE POWER PLANT, ANGUL (ORISSA)– 759128
CONTRACT CELL
APPLICATION FORM

[FOR ENLISTMENT AS CONTRACTOR FOR R&M JOBS IN REGISTERED VENDOR LIST (RVL)]

SL. No.	DESCRIPTION	INFORMATION FURNISHED BY THE APPLICANT.
01	Name of the firm/company	
02	Category(s) of jobs for which enlistment is sought	
03	Plant/Area of NALCO where the contractor desires to execute jobs	
04	Address of the Firm/company	
05	Phone No:	
06	Fax No:	
07	E-mail ID:	
08	EPF Registration No: of the firm/company	
09	ESIC Registration No: of the firm/company	
10	PAN of the firm/company (PAN of the sole proprietor incase of proprietorship firm)	
11	Service Tax Registration No: (PAN based) of the firm/company	
12	VAT Registration No: (TIN) of the firm/company	
13	Type of the firm/company (Private /Public Ltd./Individual/Registered/ partnership firm) & Registration No (if any)	
14	Name of the sole proprietor incase of proprietorship firm	
15	Name(s) of person holding the power of Attorney	
16	Name(s) of partners	
17	Banker's name of the firm/company with full address	
18	Name of the sister concern (s) of the firm or stake in other firm(s) (if any)	
19	Whether the applicant or any of his partner (s) or shareholder (s) is having court cases or has been black listed / banned / debarred /or demoted to lower class in any unit of NALCO / other PSU / Govt. Departments. (If yes, please give details)	

20	Details of relatives of vendor in employment with Nalco, giving name, personal number & unit.	
21	Average annual turn over for last three financial years (Rs)	
22	Whether the firm is registered with other units of NALCO? (If yes, give details)	
23	List of works executed during last SEVEN years- (Pl. mention the following details, separate sheet may be attached if required) Name of the work. ii) Year of execution. ii) Value of work. iii) Authority under which carried out	
24	Value of the single largest order executed during last seven years.	
25	Details of valid statutory license e.g. electrical contractor's license/electrical supervisors license/ High Pressure welder's license/ Radiography license etc.	
26	List of manpower, tools, tackles & other machineries submitted	

TERMS AND CONDITIONS:

- NALCO reserves the right to accept or reject any application without assigning any reasons thereof or enlist for any job(s) other than the applied based on the credentials submitted.
- The enlistment does not guarantee issue of tender inquiries to the party.
- The party will have to satisfy the tender conditions stipulated in the specific tender documents as & when issued to them.
- The enlistment is generally valid for **3 (three)** years. However, NALCO reserves the right to de-list the party from the registered vendor list at any time if considered expedient in the interest of NALCO.
- Enlistment does not entitle the party for any preferential treatment over others nor does it bestow any right to award of contract in favour of the enlisted party.
- The party must abide by & comply with all the rules / regulations including safety & environmental regulations of NALCO.

Declaration:

We are interested to enlist our firm/company in the Registered Vendor List of NALCO, as a service contractor. We certify that the information furnished in this application is correct & if found otherwise, we undertake to indemnify the company (NALCO) for any action taken by the company on the incorrect information furnished. We also declare that we are not involved in any arbitration / legal cases with NALCO and no cases are pending in any court of law. We certify that we will not get ourselves enlisted as contractor(s) in NALCO under more than one name.

We undertake to abide by the terms & conditions of enlistment stipulated by NALCO.

Signature with Name of the applicant

List of documents to be sent by the applicant:

- a) Power of Attorney of the applicant
- b) Copy of EPF registration of the firm/company
- c) Copy of ESIC registration of the firm/company
- d) Copy of VAT registration of the firm/company
- e) Copy of PAN registration of the firm/company/sole proprietor
- f) Copy of PAN based service tax registration of the firm/company
- g) Copy of ownership deed/articles of association of the firm/company
- h) Solvency certificate from the bank
- i) Copy of Audited profit & loss accounts /financial statements of last three financial years
- j) Organisation chart of the firm
- k) List of tools & tackles
- l) Copies work orders, work completion certificates & performance certificates for the last seven years
- m) TDS certificates issued by the firm, incase the experience is from a private firm
- n) Copy of statutory licenses

Notes: -

- 1) All the certificates / documents sent with this application must be duly attested by Notary Public or a Gazetted Officer
- 2) The applicant must sign all the supporting certificates / documents/enclosures.