

**NEEDS**

**Railway Operational Coordinator**

Advt. No. 10200401

NALCO a Leading Navratna PSU is looking for Railway Operational Coordinator (Khurda Road Division) on consolidated monthly compensation basis to ensure smooth operation of Railway rakes through various divisions of East Coast Railways. The details of the position and eligibility criteria are as under:

- Position : Railway Operational Coordinator
- Eligibility Criteria :
  - (i) A graduate or higher qualified Ex-railway employee having more than 10 years of experience in traffic operation under Indian Railways, out of which he must have worked as Chief Controller/Controller/Chief Station Master/ Station Master/ Chief Traffic Inspector at any of the division for not less than 02 years.
  - (ii) Persons having such experience at Khurda Road Division would be preferred.
  - (iii) Further persons should be staying at Jatni or nearby area with radius of 20kms from Jatni(including Khurda and Bhubaneswar town).
  - (iv) Should have working knowledge of computer, should be able to prepare reports, send e-mail, have good communication skill, good mental and health conditions, own conveyance, mobile phone facility and have working knowledge over commercial planning etc.
- Period of Engagement : Two years.
- Monthly Remuneration : Rs.32,000/-(Consolidated)
- Other Benefits : TADA expenses as applicable to Supervisory category employees of the company.
- Roles and Responsibility : To ensure smooth operation of Railway requirement of the company including liasioning, monitoring and to provide information on day to day inbound and outbound rake movements at Khurda Road Division of the East Coast Railway and co-ordination with Railway Traffic Operation Maintenance contractor at CPP and Smelter, Budhapank Station and Railway Coordinators at other divisions.
- Miscellaneous : The management reserves the right to fill up or not to fill up the above position without assigning any reasons whatsoever. NALCO also reserves the right to cancel/restrict/modify/alter the recruitment/selection process.

Persons meeting the above requirements may apply with detailed signed bio-data containing age, qualification, experience, present & permanent address with mobile phone number enclosing documents in support of credentials, medical fitness certificate & recent passport size photograph. The application with above details should reach to the Asst. General Manager(HRD), Recruitment Cell, Nalco Bhawan, P/1, Nayapalli, Bhubaneswar-751013 latest by 14.08.2020.