

CIRCULAR

Sub: Sexual Harassment of Women at Workplace-formation of Internal Committee.

In terms of the Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013, with a view to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto, the Internal Committee comprising the following members has been reconstituted in respect of Corporate Office, Port Facilities, Vizag & Regional Offices:

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|---|---------------------|
| 01. Mrs. Sumita Sahay, GM(Marketing) | : Presiding Officer |
| 02. Mr. Ashok Kumar Negi, DGM(Law) | : Member |
| 03. Mrs. P. Ipsita Mishra, Sr.Manager (HRD) | : Member |
| 04. Mrs Sasmita Nanda, Ex- Member, OSCW | : Member |
- Odisha State Commission for Women

The Complaint Committee will be responsible for redressal of the complaint made by the victim and ensure time bound treatment of the complaints as provided in the Act.

This supersedes the earlier circular No: CHRD/RR/004.6(A)/983/2023 dated 15.05.2023.



(Radhashyam Mahapatro)
Director (HR)

Distribution:

01. Concerned Committee Members
02. All EDs/GGMs/RMs
03. T.S. to CMD: For kind information of CMD
04. D(F)/D(C)/D(P)& D(P&T) –Addl Charge/CVO: For kind information
05. Convenor Secretary, Odisha State Commission for Women – For kind information

नेशनल एल्युमिनियम कम्पनी लिमिटेड
(भारत सरकार का एक उद्यम)
निगम कार्यालय

नालको भवन, पि-1, नयापल्ली, भुवनेश्वर - 751 013, भारत

फोन Telephone: (EPABX) (0674) 2301988, 2301999, 2300013, 2300976, 2301550, 2303233,

फैक्स Fax-(0674) 2301290, 2300580, 2300740, 2300640 & 2300246, वेबसाइट Website: www.nalcoindia.com

CIN: L27203OR1981GOI000920

National Aluminium Company Limited
(A Government of India Enterprise)
CORPORATE OFFICE

Nalco Bhawan, P/1, Nayapalli, Bhubaneswar - 751 013, India