



Bid Number/बोली क्रमांक (बिड संख्या): GEM/2024/B/4603841 Dated/दिनांक : 08-02-2024

# Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण			
Bid End Date/Time/बिड बंद होने की तारीख/समय	23-02-2024 10:00:00		
Bid Opening Date/Time/बिंड खुलने की तारीख/समय	23-02-2024 10:30:00		
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	120 (Days)		
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Mines		
Department Name/विभाग का नाम	National Aluminium Company Limited		
Organisation Name/संगठन का नाम	National Aluminium Company Limited		
Office Name/कार्यालय का नाम	Smelter Plant Gm O And M		
ltem Category/मद केटेगरी	Custom Bid for Services - Work Assistance for daytoday system service support to users Maintenance of Computer Network Systems and awarding of job contract for attendir to emergent software problem like virus cleaning application software loading us		
Contract Period/अनुबंध अविध 3 Year(s)			
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes		
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No		
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट			
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria, Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer		
Bid to RA enabled/बिंड से रिवर्स नीलामी सक्रिय किया	No		
Type of Bid/बिंड का प्रकार	Two Packet Bid		
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	3 Days		

Bid Details/बिड विवरण	
Estimated Bid Value/अनुमानित बिड मूल्य	4719343.85
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वितीय दस्तावेज ब्रेकअप आवश्यक है	Yes

## EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाईजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	40000

## ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No

- (a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।
- (b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

### Beneficiary/लाभार्थी :

Smelter Plant, Angul.

Smelter Plant GM O and M, National Aluminium Company Limited, National Aluminium Company Limited, Ministry of Mines

(National Aluminium Company Limited.)

#### Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

## MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	No
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#### **Details of the Competent Authority for MSE**

Name of Competent Authority	GGM (S) SMELTER PLANT, NALCO.	
Designation of Competent Authority	GGM (S) SMELTER PLANT, NALCO.	

Office / Department / Division of Competent Authority	SMELTER PLANT, NALCO.  NOTE#76	
CA Approval Number		
Competent Authority Approval Date	07-02-2024	
Brief Description of the Approval Granted by Competent Authority	As per approval of the CA (Ref. Note#76), the tender is to be floated on LTE, Single Part, e-tender through GeM portal basis.	

Competent Authority Approval for not opting Micro and Small Enterprises Preference : View Document

- 1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
- 2. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
- 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
- 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost: or
- 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

## Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :

Financial Document indicating price break up - <u>1707392321.xlsx</u>

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

**Scope of Work:**<u>1707392402.pdf</u>

Service Level Agreement (SLA): 1707392416.pdf

Payment Terms: 1707392426.pdf

GEM Availability Report (GAR):1707392433.pdf

Custom Bid For Services - Work Assistance For Daytoday System Service Support To Users Maintenance Of Computer Network Systems And Awarding Of Job Contract For Attending To Emergent Software Problem Like Virus Cleaning Application Software Loading Us.. (1)

## Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values	
Core		
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Work Assistance for daytoday system service support to users Maintenance of Computer Network Systems and awarding of job contract for attending to emergent software problem like virus cleaning application software loading user hand holding Ema	

Specification	Values
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
Addon(s)/एडऑन	

#### Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/ਧਗ	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement/अतिरिक्त आवश्यकता
1	Amaresh Kumar Mahuri	759145,Smelter Plant, NALCO , Nalconagar, Angul, Odisha	1	N/A

# Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

## 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

#### 2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

- This is a LTE, Single part tender hence, registered vendors from NALCO's approved vendor list shall be considered. Unsolicited bidders shall not be considered and subject to rejection during first cover bid opening.
- 2. The LTE first part will be for elimination of unsolicited bidder and to verify submission of EMD by th e solicited bidders. The price will be opened for the solicited bidders only.
- 3. The party has to submit requisite EMD amounting of Rs. 40,000/- along with bid document.
- 4. The bidder should fill-up sign and seal Annexure of NIT and submit the same along with the bid doc uments for consideration and further acceptance.
- 5. Bidder has to quote, Only Profit (excluding 18% GST) in Rupees up to two decimal points over and above Minimum Workable Value (including 18% GST) of Rs 47,19,343.85.
- 6. Offers with same or less than Minimum Workable Value of Rs. 47,19,343.85 including 18% GST shall

#### I be rejected.

7. The party has convert this EXCEL sheet to PDF and upload the same in GeM portal at the Financial break up location.

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process.
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the <u>General Terms and Conditions/सामान्य नियम और शर्ते</u>, conditions stipulated in Bid and <u>Service Level Agreement</u> specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्ते is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

## ---Thank You/धन्यवाद---



Report ID: GEM/GARPTS/08022024/CTME0XEXEDE3

**Report Name:** Work Assistance for day-to-day system service support to users, Maintenance of Computer Network Systems and awarding of job contract for attending to emergent software problem like virus cleaning, application

software loading, user hand holding etc.

Generated By: V Senthil , National Aluminium Company Limited , Ministry of Mines

**Generated On:** 08/02/2024 **Valid till:** 09/03/2024

#### **GeM Availability Report and Past Transaction Summary**

GeM Availability Report and past transaction summary report is generated based on the specifications searched by the Buyer. The specification may be modified appropriately for searching relevant categories on GeM. Buyer may navigate to GeM category page by clicking on the category link to view category specifications and products/services available in the category.

Order Count and Order Value displayed is on a cumulative basis since GeM inception.

1. Search String: Work Assistance for day-to-day system service support to users, Maintenance of Computer Network Systems and awarding of job contract for attending to emergent software problem like virus cleaning, application software loading, user hand holding, E-mail configuring, backing up data of personal computer at Nalco, Smelter Plant

Search type: Service

Search Result: Category not available on GeM for the text string searched by the buyer.

This is a one-time requirement hence new category creation is not proposed / or requirement is recurring but request for new category creation will be submitted separately post generation of GeMARPTS.



