



Bid Number/बोली क्रमांक (बिड संख्या): GEM/2024/B/4659651 Dated/दिनांक : 19-02-2024

# Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण			
Bid End Date/Time/बिड बंद होने की तारीख/समय	11-03-2024 17:00:00		
Bid Opening Date/Time/बिड खुलने की तारीख/समय	11-03-2024 17:30:00		
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)		
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Mines		
Department Name/विभाग का नाम	Materials		
Organisation Name/संगठन का नाम	National Aluminium Company Limited, Bhubaneswar		
Office Name/कार्यालय का नाम	Alumina Refinery Nalco Damanjodi		
Total Quantity/कुल मात्रा	132		
ltem Category/मद केटेगरी	Riffle Distributor Assembly Big 12 Plate_ 14602110520_ 1_ 1000066469 (Q3) , Riffle Distributor Assembly Big 13 Plate_ 14602110690_ 2_ 1000066469 (Q3) , Riffle Distributor Assembly Small 9 Plate_ 14602110760_ 3_ 1000066469 (Q3) , Riffle Distributor Assembly Small 10 Plate_ 14602110830_ 4_ 1000066469 (Q3)		
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No		
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No		
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria, Certificate (Requested in ATC), Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer		
Bid to RA enabled/बिंड से रिवर्स नीलामी सक्रिय किया	Yes		
RA Qualification Rule	H1-Highest Priced Bid Elimination		
Type of Bid/बिंड का प्रकार	Two Packet Bid		
Primary product category	Riffle Distributor Assembly Big 12 Plate_ 14602110520_ 1_ 1000066469		
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	3 Days		

Bid Details/बिड विवरण			
Inspection Required (By Empanelled Inspection Authority / Agencies preregistered with GeM)	No		
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation		
EMD Detail/ईएमडी विवरण			
Required/आवश्यकता	No		
ePBG Detail/ईपीबीजी विवरण			
Required/आवश्यकता	No		
Splitting/विभाजन			
Bid splitting not applied/बोली विभाजन लाग् नहीं किया	गया.		
MII Purchase Preference/एमआईआई खरीद वरीयता			
MII Purchase Preference/एमआईआई खरीद वरीयता	Yes		
MSE Purchase Preference/एमएसई खरीद वरीयता			
MSE Purchase Preference/एमएसई खरीद वरीयता	Yes		

1. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned

Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer)of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023 OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

- 3. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:
  - i. If number of technically qualified bidders are only 2 or 3.
  - ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
  - iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
  - iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
  - v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

#### Riffle Distributor Assembly Big 12 Plate\_ 14602110520\_ 1\_ 1000066469 ( 24 pieces )

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अईता प्राप्त करने के लिए आवश्यक)

#### Technical Specifications/तकनीकी विशिष्टियाँ

Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़	<u>Download</u>
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#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Arbind Kumar Singh	763008,Alumina Refinery Nalco, Damanjodi	24	150

#### Riffle Distributor Assembly Big 13 Plate\_ 14602110690\_ 2\_ 1000066469 ( 24 pieces )

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Arbind Kumar Singh	763008,Alumina Refinery Nalco, Damanjodi	24	150

#### Riffle Distributor Assembly Small 9 Plate 14602110760 3 1000066469 (44 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

#### Technical Specifications/तकनीकी विशिष्टियाँ

Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़	Download
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#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Arbind Kumar Singh	763008,Alumina Refinery Nalco, Damanjodi	44	150

#### Riffle Distributor Assembly Small 10 Plate 14602110830 4 1000066469 (40 pieces )

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

#### Technical Specifications/तकनीकी विशिष्टियाँ

Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़	<u>Download</u>
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#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Arbind Kumar Singh	763008,Alumina Refinery Nalco, Damanjodi	40	150

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

#### 1. Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

#### 2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

#### 3. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

#### 4. Generic

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

#### 5. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

- 1) Bidder shall submit point wise confirmation of specification as well as special conditions along with the offer.
- 2) Prices on gem are inclusive of all cost component i.e. GST, freight, P&F, insurance etc. Any other conditi on mentioned anywhere in the attachment shall be ignored. Note- **Prices to be offered as per the UOM given in the BOQ/tender documents.**
- 1 set price shall be the summation of all the items' prices multiplied by the respective quantities. **Bidder should mandatorily quote for all items.**
- 3) Vendor should submit bid only if tender additional terms & conditions and GEM general terms & conditions are acceptable. Any commercial term mentioned as an attachment shall be ignored.
- 4) TDS under section 194Q:
- a) Finance Act 2021 has brought amendments in existing TDS/TCS Sections and has introduced new Sections 194Q (Deduction of tax at Source on payment of certain sum for purchase of goods) and 206AB (Special provision for deduction of tax at source for non-filers of income-tax return) among others. The above Sections would be effective from 01st July, 2021.

- b) NALCO, being Buyer (under Section 194Q inserted in the Income Tax Act, 1961 vide Finance Act 2021 ) having total sales, gross receipts, or turnover from business above Rupees Ten Crores during the last Financial Year, will deduct TDS under Section 194Q, w.e.f. 01.07.2021, at the prescribed rate of 0.1% on the purchase value of any goods, aggregate of which is exceeding the threshold limit of Rs.50 Lakhs in a Financial year.
- c) Accordingly, Vendors/Sellers are not to collect tax at source under section 206C(1H) of the Act w.e.f. 01.07.2021, in case provisions of section are applicable to them.
- d) The above is as per the current statute and is subject to modification(s) based on amendments/ notifications under Income Tax Act, 1961, from time to time. Income Tax TDS, as applicable at the prevailing rate on the gross amount billed shall be deducted from the contractor's bills.
- e) Vendor/Party categorised/designated as "specified person" under Section 206AB of Income Tax Act, 1 961 shall be liable for TDS at higher rate as provided under the said section, by NALCO. So, Vendors/C ontractors are advised to submit self-certified copies of Income Tax return (ITR) for each of the Two Pre vious Years for which due date for filing of ITR has expired, along with the Invoice/Bill so as to facilitate NALCO, verify the applicability of Section 206AB.
- 5) NALCO's Vision, Mission, Core Values, Social accountability policy, Environment policy, OHS policy & En ergy policy are given in the attached file for the knowledge of the suppliers for having a better understanding of NALCO company.
- 6) NALCO is a SA8000 certified company and all bidders interested to supply material to NALCO should be committed to social accountability. Hence, please submit the completely filled SA8000 questionnaire provi ded with the tender (without any alteration to the format) along with the offer. SA8000 certified companies can submit their certification. Non-compliance to the requirements of SA8000 may lead to rejection of the offer.
- 7) a) Payment term: 100% payment within 10 days of receipt and acceptance of goods at site.

# Note: Payment of GST is subject to the reflection of invoice in GSTR-2A/Anx-2 (GST New Return) of NALCO.

b) CPBG: The supplier shall furnish a **Composite Contract-Cum-Performance-Bank Guarantee** (CPBG) in NALCO's prescribed format (as attached) towards **successful execution of the contract and for G uarantee obligation** of the item from any bank as approved by NALCO (as per attached annexure) for 5 % (five percent) of the order value including amendment (if any), which shall remain valid up to guarantee period + claim period of three months. The seller/ supplier shall furnish the CPBG along with the supply. If the vendor fails to submit CPBG after placement of order, the equivalent amount shall be recovered from the invoice of the vendor.

Subject to any deduction which NALCO is authorized to make, CPBG shall be released after satisfactory ex ecution of the contract as mentioned above. On the breach of the contract by the supplier, CPBG shall be f orfeited/ encashed whether or not the company has suffered a loss on this account and Purchase Order sh all be rescinded. Forfeiture/ encashment of CPBG/PBG does not prejudice NALCO's rights to make risk and cost purchases and recover damages on account of such **risk and cost** purchases.

The original Bank Guarantee towards CPBG is required to be sent directly by the Bank und er Speed Post or Registered Post to the address: **DGM(Finance)**, **Admin Building**, **Alumi na Refinery**, **Nalco**, **Damanjodi**, **Dist- Koraput**, **Odisha-763008**.

- 8) In case of order placement, vendor shall comply to **EHS (Environment Health & Safety) GUIDELINE S TO SUPPLIERS** provided with the tender.
- 9) DELIVERY AND PRICE REDUCTION SCHEDULE / LIQUIDATED DAMAGES: Delivery period is the es sence of the contract and the materials should be delivered within this time, failing which, NALCO

without prejudice to its rights under the contract shall have the option either to reduce the price @ 1/2% of order value per week or part thereof subject to a maximum of 5% of the undelivered portion/the order value (if the item(s) cannot be used unless full supply is made) or to cancel the Order and purchase the materials from alternative source at the risk and cost of the supplier.

- 10) No communication shall be entertained out side GeM regarding the subject tender. Representation, if any, for clarification against this tender may be raised on GeM only.
- 11) Bidder must submit the attached declaration for Implementation of integrity for consideration of their offer for evaluation.
- 12) Bank Mandate form is attached in buyer added document. Bidder(s) 'not registered' with NAL CO needs to submit the 'Bank Mandate' form along with the offer.
- 13) Contact details for matters related to receipt of material, GRN and payment in case of order placemen t:

Receipt of material, GRN and CRAC-

Sri C.S. Nayak , DM(Materials),

Mobile- 9437160060

e.mail id: chandra.nayak@nalcoindia.co.in

For payment-

Sri Manoranjan Sahoo, DM(Finance)

Mobile no: 9437457403

 $e.mail\ id:\ manoranjan.sahoo@nalcoindia.co.in$ 

6. Buyer Added Bid Specific ATC

Buyer uploaded ATC document Click here to view the file.

#### Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process.
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.

- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

#### This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---

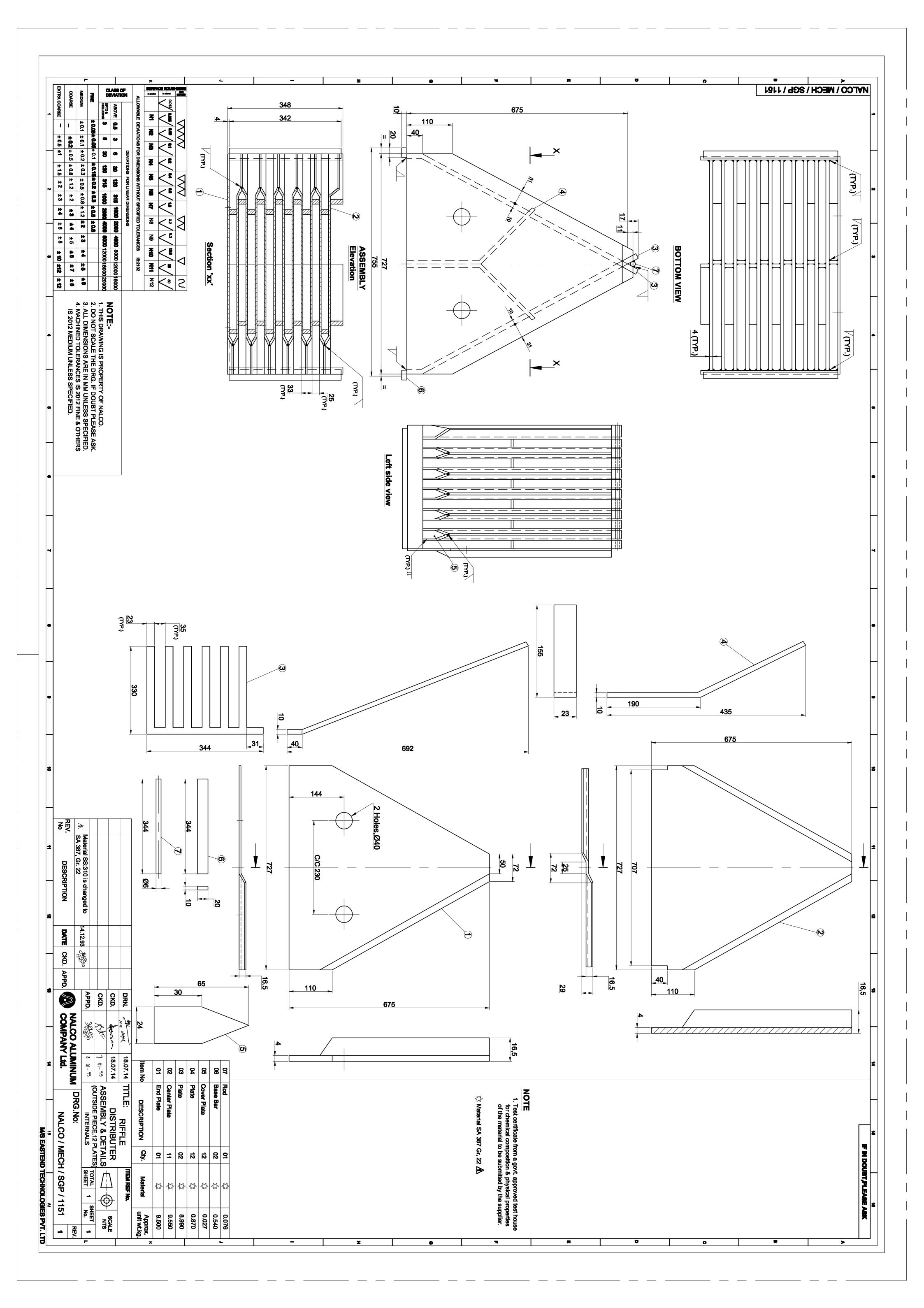
#### Item No. -1

#### Material Code- 14602110520

#### Material specification:-

RIFFLE DISTRIBUTOR ASSEMBLY(BIG 12PLATE) AS PER DR.NALCO/MECH/SGP/1151(REV.1) CONSISTING OF ITEM 1 TO 7.

- 1. Any Clarifications on the tender descriptions and or drawings shall be resolved by the party before submission of offer. Any Deviations from applicable standards if related in tender descriptions and or Drawings shall be mentioned by the Party during submission of offer which may not be considered.
- 2. Along with the offer, Party shall submit minimum 03 nos of PO copies and related tax invoices of same items in the tender, delivered to Government/PSU companies during the last 04 years.
- 3. Supplier is required to submit guarantee certificate for a period of 12 months from the date of commissioning or 18 months from the date of dispatch, whichever is earlier. Warranty Replacement shall be made within one month from the date of intimation from NALCO.
- 4. Supplier has to sign and seal in all pages of the specifications of all items of the tender as a token of acceptance of technical specifications.
- 5. Supplier shall agree to submit Original Material Test certificates for Chemical Composition and Physical Properties including hardness from NABL Approved laboratory.
- 6. Any deviation from the above special conditions / material specifications shall lead to rejection of the offer/supplied materials. In case of any violation of clauses of Special conditions during supplies and premature failures above 10% of PO quantity within guarantee period, NALCO reserves the right to disqualify the party in any subsequent tenders. Hence above clauses are to be accepted by the party during offer.
- 7. CPBG of 05% of PO Value to be submitted by successful bidder towards warranty obligation.



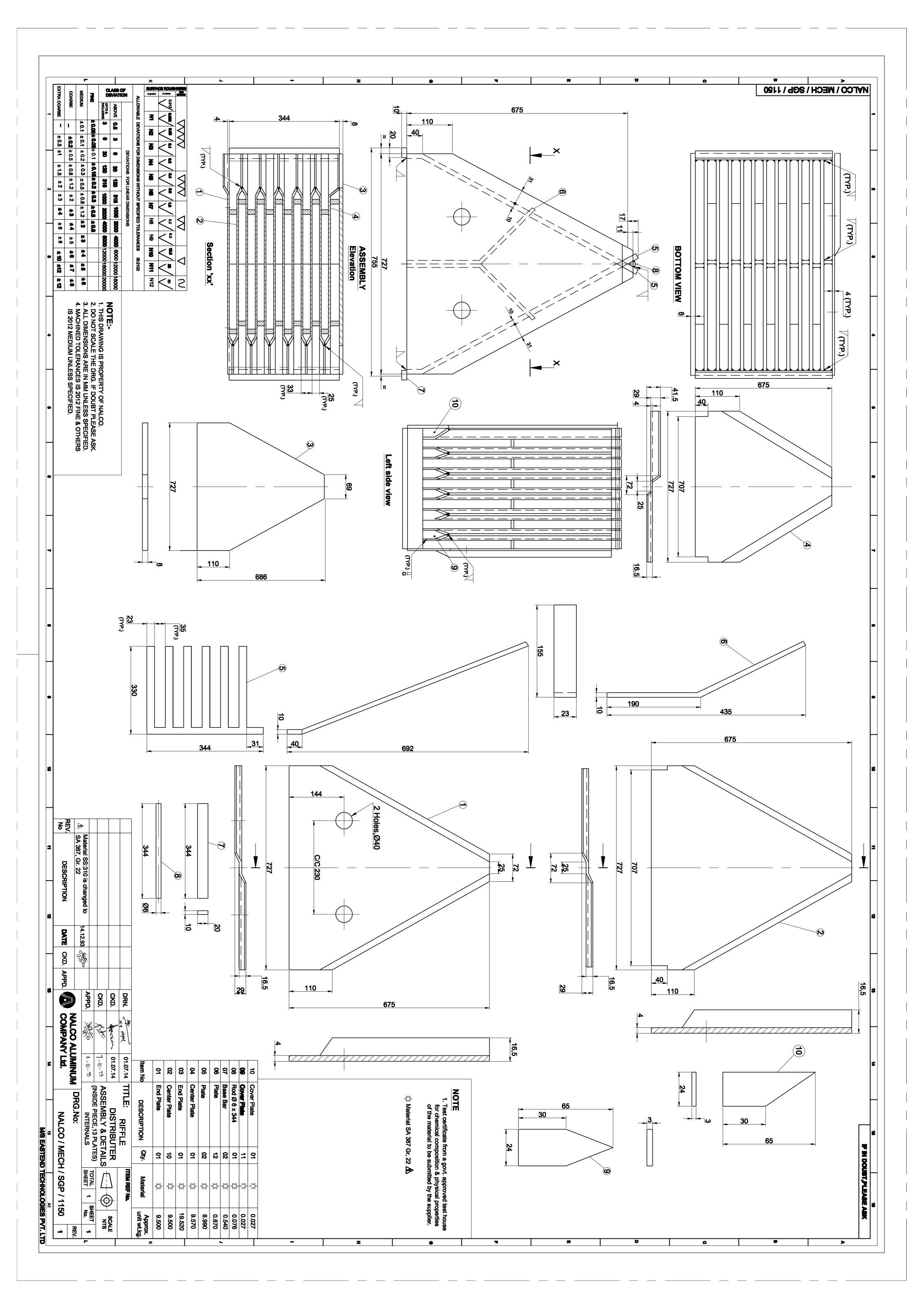
#### Item No. -2

#### Material Code- 14602110690

#### Material specification:-

RIFFLE DISTRIBUTOR ASSEMBLY(BIG 13PLATE) AS PER DRG.NALCO/MECH/SGP/1150 CONSIST- ING OF ITEMS 1 TO 10

- 1. Any Clarifications on the tender descriptions and or drawings shall be resolved by the party before submission of offer. Any Deviations from applicable standards if related in tender descriptions and or Drawings shall be mentioned by the Party during submission of offer which may not be considered.
- 2. Along with the offer, Party shall submit minimum 03 nos of PO copies and related tax invoices of same items in the tender, delivered to Government/PSU companies during the last 04 years.
- 3. Supplier is required to submit guarantee certificate for a period of 12 months from the date of commissioning or 18 months from the date of dispatch, whichever is earlier. Warranty Replacement shall be made within one month from the date of intimation from NALCO.
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- 5. Supplier shall agree to submit Original Material Test certificates for Chemical Composition and Physical Properties including hardness from NABL Approved laboratory.
- 6. Any deviation from the above special conditions / material specifications shall lead to rejection of the offer/supplied materials. In case of any violation of clauses of Special conditions during supplies and premature failures above 10% of PO quantity within guarantee period, NALCO reserves the right to disqualify the party in any subsequent tenders. Hence above clauses are to be accepted by the party during offer.
- 7. CPBG of 05% of PO Value to be submitted by successful bidder towards warranty obligation.



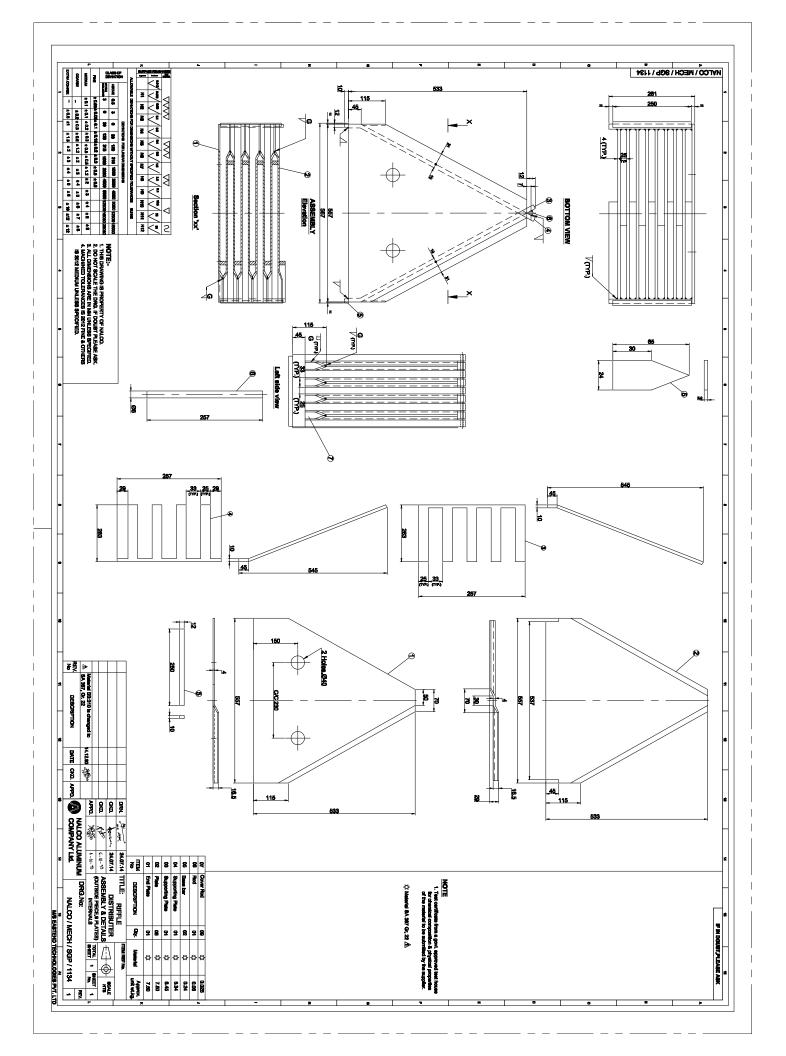
#### Item No. -3

#### Material Code- 14602110760

#### Material specification:-

RIFFLE DISTRIBUTOR ASSEMBLY(SMALL 9 PLATE)AS PER DRG.NALCO.MECH/SGP/1134 (REV.01) CONSISTING OF ITEM 1 TO 9.

- 1. Any Clarifications on the tender descriptions and or drawings shall be resolved by the party before submission of offer. Any Deviations from applicable standards if related in tender descriptions and or Drawings shall be mentioned by the Party during submission of offer which may not be considered.
- 2. Along with the offer, Party shall submit minimum 03 nos of PO copies and related tax invoices of same items in the tender, delivered to Government/PSU companies during the last 04 years.
- 3. Supplier is required to submit guarantee certificate for a period of 12 months from the date of commissioning or 18 months from the date of dispatch, whichever is earlier. Warranty Replacement shall be made within one month from the date of intimation from NALCO.
- 4. Supplier has to sign and seal in all pages of the specifications of all items of the tender as a token of acceptance of technical specifications.
- 5. Supplier shall agree to submit Original Material Test certificates for Chemical Composition and Physical Properties including hardness from NABL Approved laboratory.
- 6. Any deviation from the above special conditions / material specifications shall lead to rejection of the offer/supplied materials. In case of any violation of clauses of Special conditions during supplies and premature failures above 10% of PO quantity within guarantee period, NALCO reserves the right to disqualify the party in any subsequent tenders. Hence above clauses are to be accepted by the party during offer.
- 7. CPBG of 05% of PO Value to be submitted by successful bidder towards warranty obligation.



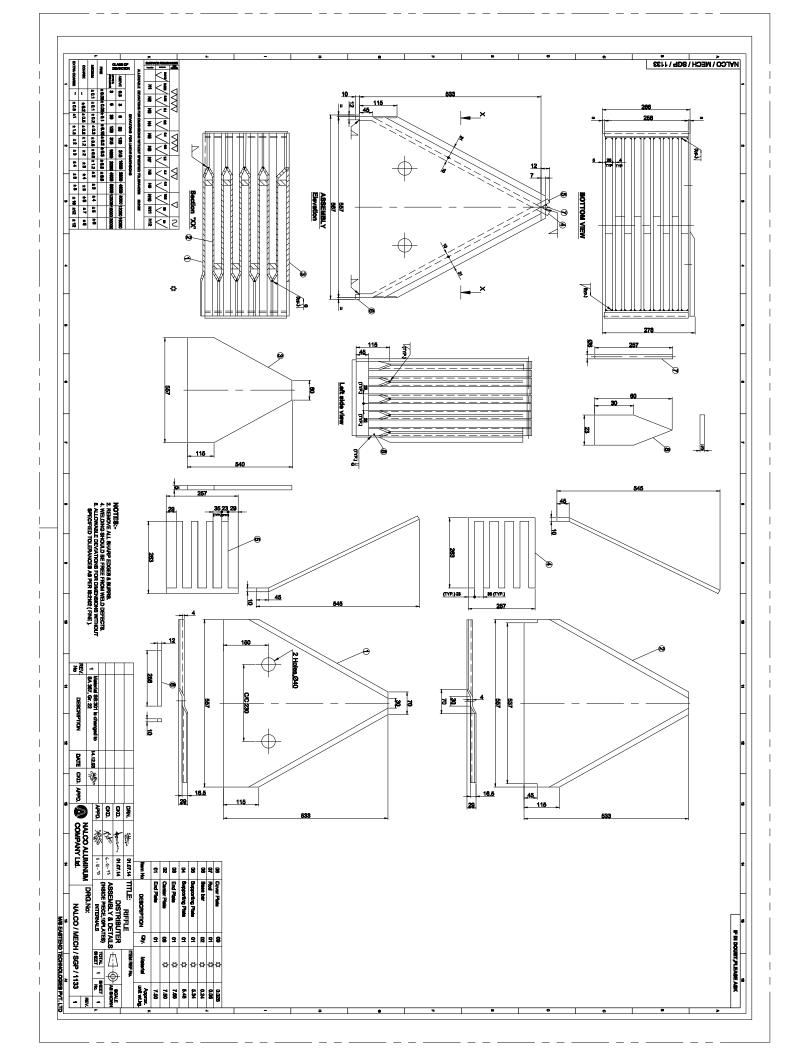
#### Item No. -4

#### Material Code- 14602110830

#### Material specification:-

RIFFLE DISTRIBUTOR ASSEMBLY(SMALL 10 PLATES) AS PER DRG.NALCO/MECH/SGP/1133 CONSISTING OF ITEMS 1 TO 9.

- 1. Any Clarifications on the tender descriptions and or drawings shall be resolved by the party before submission of offer. Any Deviations from applicable standards if related in tender descriptions and or Drawings shall be mentioned by the Party during submission of offer which may not be considered.
- 2. Along with the offer, Party shall submit minimum 03 nos of PO copies and related tax invoices of same items in the tender, delivered to Government/PSU companies during the last 04 years.
- 3. Supplier is required to submit guarantee certificate for a period of 12 months from the date of commissioning or 18 months from the date of dispatch, whichever is earlier. Warranty Replacement shall be made within one month from the date of intimation from NALCO.
- 4. Supplier has to sign and seal in all pages of the specifications of all items of the tender as a token of acceptance of technical specifications.
- 5. Supplier shall agree to submit Original Material Test certificates for Chemical Composition and Physical Properties including hardness from NABL Approved laboratory.
- 6. Any deviation from the above special conditions / material specifications shall lead to rejection of the offer/supplied materials. In case of any violation of clauses of Special conditions during supplies and premature failures above 10% of PO quantity within guarantee period, NALCO reserves the right to disqualify the party in any subsequent tenders. Hence above clauses are to be accepted by the party during offer.
- 7. CPBG of 05% of PO Value to be submitted by successful bidder towards warranty obligation.



# **CHECKLIST FOR TECHNICAL AND COMMERCIAL REQUIREMENTS**

S.No.	Nalco's Requirement	Bidder's Remarks
1	Item has been quoted as per material specification document without any deviation.	Yes/No.
2	Duly signed and stamped 'Technical Specification' document along with the supporting documents has been submitted.	Yes/No.
3	Prices are quoted on 'FOR Nalco Stores, Damanjodi' basis including all cost component viz. GST, P&F, freight, insurance etc.	Yes/No.
4	Offer shall be valid for 90 days from the date of opening of tender i.e. final tender opening date with extension time, if any	Agreed/Not agreed
5	a) Payment term: 100% payment shall be released within 10 days of receipt and acceptance of material at site. Note: Payment of GST is subject to the reflection of invoice in GSTR-2A/Anx-2 (GST New Return) of NALCO. b) CPBG of 5% of PO value to be be submitted along with the suppply towards warranty obligation.	Agreed/Not agreed
6	Item(s) shall be procured as per the evaluation criteria mentioned in the tender. This condition will supersede any other related condition mentioned by the bidder in their offer.	Agreed/Not agreed
7	Please confirm acceptance to the tender delivery period.	Accepted/Not Accepted
8	Please indicate the despatching station of the material.	
9	Duly filled Integrity Pact/Integrity Declaration has been submitted with the offer	Submitted/Not Submitted
10	Duly filled SA 8000 questionnaire provided with the tender has been submitted	Submitted/Dealer
11	Bank Mandate has been submitted with the offer	Submitted/Registered vendor-no change in already updated bank details
12	Duly filled Local Content Declaration Certificate as per PPP_MII order has been submitted with the offer (format attached).	Submitted/Not Submitted

(Bidder's Signature with stamp)

# (Declaration by the bidder on their letter head)

To,			
•	Materials),		
-	National Aluminium Company Limited	d,	
	nery Unit, Damanjodi		
Dist.	-Koraput, Odisha-763008		
Date	-		
Dear	Sir,		
We,	M/s	having	its office at (address)
defir by G	nition of local content in order No.P-45 ol.	5021/2/2017-PP(BE-II) dt	d. 16.09.2020 issued
Follo	wing is/are the location(s) at which loo	cal value addition is made	2:
Your	s sincerely,		
Signa	ature		
Nam	e		
	gnation		
Cont	act No.		

# NALCO's Vision, Mission and Value Statement

# **Vision**

To be a Premier and Integrated company in the Aluminium value chain with strategic presence in Mining both domestic & global, Metals and Energy sectors.

## Mission

To sustainably grow multi-fold in Mining, Alumina and Aluminium business along with select diversification in Minerals, Metals and Energy sectors, while continuously improving on efficiency and business practices thus enhancing value for all stakeholders.

# **Core Values: BEST**

### **Benefitting Stakeholders**

We provide our customers, suppliers and other stakeholders with utmost level of value, service and satisfaction.

#### **Excellence and quality**

We ensure that our products, manufacturing & business processes adhere to the highest quality levels and standards.

# Sustainability

We relentlessly pursue sustainable practices and create a positive impact on the communities we engage with.

# **Trust & Integrity**

We conduct ourselves with dignity, integrity, equity, transparency and accountability to build trust.

# Alumina Refinery's Vision, Mission

# Vision

To be a world-class Alumina Refinery

# Mission

To sustainably grow multifold in Alumina Business while continuously improving on efficiency and business practices thus enhancing value for all stake holders.

# Social Accountability 8000 Compliance Format (Supplier)

A. <u>Basic information</u>				
Name of the organization				
Address				
Telephone No				
•				
Name of the Proprietor				
Nature of Business				
License Number and date of expiry				
Employees	Staff	(Total Number)	Workmen	(Total Number)
<ul> <li>Permanent</li> </ul>				
• Casual				
Badli				
Temporary				
Contracted				
B. Information regarding Soc	cial Acco	ountability		
What is the minimum a your organization?	age requi	ired to join		Years
- \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	/1 '1 .			

•	What is the minimum age required to join your organization?	Years
•	What types of certificates (Like mark sheet, birth certificate) you keep with you?	Original Copy / Xerox
•	Do you require to keep any kind of deposit in form of cash at the time of employment?	Yes/No
•	Do you provide safe & healthy work environment as per statutory requirement?	Yes/No
•	If directly not provided by you, do you get health & safety benefits from NALCO?	Yes/No
•	Do you provide personal protective equipment(s) to your employees free of cost?	Yes/No
	Do you provide safety training to your employees?	Yes/No
•	Do you ensure canteen facility for your employees?	Yes/No
•	Do you have any procedure in your organization for Accessing work place related risk	Yes/No
	Do you have any worker participation based team Such as SPT (social performance Team) and Safety health Committee (SHC)? Do you have any procedure in your organization for	Yes/No

	Consultation with stake holder & interested partied for improvement of the system?	Yes/No
•	Does your organization charge any employment fee	V/NI
•	from workers?  Do you have any system for consultation & communication with Employees and other interested parties to understand the provision Of SA-8000?	Yes/No Yes/No
•	Do you have any procedure for handling the grievance and problems	
	of the workers?  Do you have any evaluation system for your suppliers, sub-suppliers	Yes/No
•	And contractors?	Yes/No
_	What types of medical benefits you provide to your employees?	
•	Do you allow trade union and collective bargaining in your organization?	Yes/No
	If no, how do you ensure freedom of expression?	
_		
_		
•	Incase of non-performance of any employee, how do you deal with suc	ch situations?
_		
_		
•	What are the procedures of hiring/promotion/ remuneration in your orga	inization?
-		
-		
-		
•	Do you provide appointment letter to your employees?	Yes/No
	Do you maintain a documented terms and conditions	

Do you maintain a documented terms and conditions of employment?

Yes/No

What is the official working time? hou Which day is off day in your organization? In case, a person works in off day or holiday, how is he/she compensated?  Do you pay overtime to your employeesas per law? Yes/No What is the lowest amount (salary/wage) you pay to	Do you	Yes/No				
gender, religion, age and dieses?  How many shift you have?sh What is the official working time?hou Which day is off day in your organization? In case, a person works in off day or holiday, how is he/she compensated?  Do you pay overtime to your employeesas per law? Yes/No What is the lowest amount (salary/wage) you pay to your employees? Rs Is there any case of deduction in wage? Yes/No	If no, h	ow do you terminate your employee?				
gender, religion, age and dieses?  How many shift you have?sh What is the official working time?hou Which day is off day in your organization? In case, a person works in off day or holiday, how is he/she compensated?  Do you pay overtime to your employeesas per law? Yes/No What is the lowest amount (salary/wage) you pay to your employees? Rs Is there any case of deduction in wage? Yes/No						
gender, religion, age and dieses?  How many shift you have?sh What is the official working time? hou Which day is off day in your organization? In case, a person works in off day or holiday, how is he/she compensated?  Do you pay overtime to your employeesas per law? Yes/No What is the lowest amount (salary/wage) you pay to your employees? Rs Is there any case of deduction in wage? Yes/No						
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What is the official working time? hou Which day is off day in your organization? In case, a person works in off day or holiday, how is he/she compensated?  Do you pay overtime to your employeesas per law? Yes/No What is the lowest amount (salary/wage) you pay to your employees? Rs Is there any case of deduction in wage? Yes/No	How do gender,	you ensure that your employees are not discrimination or religion, age and dieses?	n the basis of cast cree			
What is the official working time? hou Which day is off day in your organization? In case, a person works in off day or holiday, how is he/she compensated?  Do you pay overtime to your employeesas per law? Yes/No What is the lowest amount (salary/wage) you pay to your employees? Rs Is there any case of deduction in wage? Yes/No						
Which day is off day in your organization?  In case, a person works in off day or holiday, how is he/she compensated?  Do you pay overtime to your employeesas per law?  What is the lowest amount (salary/wage) you pay to your employees?  Rs  Is there any case of deduction in wage?  Yes/No	How ma	any shift you have?	shifts			
In case, a person works in off day or holiday, how is he/she compensated?  Do you pay overtime to your employeesas per law?  Yes/No  What is the lowest amount (salary/wage) you pay to your employees?  Rs  Is there any case of deduction in wage?  Yes/No	What is	the official working time?	hours			
Do you pay overtime to your employeesas per law?  What is the lowest amount (salary/wage) you pay to your employees?  Rs  Is there any case of deduction in wage?  Yes/No	Which o	day is off day in your organization?				
What is the lowest amount (salary/wage) you pay to your employees?  Rs  Is there any case of deduction in wage?  Yes/No	In case	, a person works in off day or holiday, how is he/she comp	ensated?			
What is the lowest amount (salary/wage) you pay to your employees?  Rs  Is there any case of deduction in wage?  Yes/No						
your employees? Rs  Is there any case of deduction in wage? Yes/No	Do you	pay overtime to your employeesas per law?	Yes/No			
			Rs			
In case, it is yes, what are the general reasons for such deduction?	Is there	any case of deduction in wage?	Yes/No			
	In case	, it is yes, what are the general reasons for such deduction	ነ?			

•	Is there any apprentice period in your organization?	Yes/No
•	If yes, what is the apprentice period in your organization?	
•	Do you have any international certification	Yes/No
•	If yes, please specify	
_		
_		
•	Do you receive, handle or promote goods and/or services from supplier/subcontractors or sub-suppliers	Yes/No
•	Do you receive, handle or promote goods and/or services	
	from supplier/subcontractors or sub-suppliers who are classified as home worker?	Yes/No
•	If yes, what steps you have taken to ensure that they get similar directly by permanent employees?	ar level of protection as afforded
-		
-		
-		
-		
-		
•	Have you taken care to look into issues related to child labour Forced labour, health & safety, working hours and remuneration	
	of your suppliers	Yes/No
	We do hereby declare that our organization is committed to so implement remedial/corrective actions identified against the recorganization. We also declare that the sub contractors/sub sup by us. Moreover, we declare that if invited, we shall participate as monitoring programme organized by you. We declare that the above-mentioned informations are correct	quirement and promptly inform your oplier's performances are monitored e in awareness programme as well
	Signature:	
	Designation:	
	Date	Seal of the organization

SL. NO.	EHS (Environment Health & Safety) GUIDELINES TO SUPPLIERS						
1	For Suppliers of Capital equipment & machinery:						
	Competence/maintenance/calibration requirements if any to be compiled.						
	2. Does the machine need any hazardous chemicals as per MSIHC rules 1989 & amendment thereafter?						
	3. Noise level at 2 Meter distance is to be specified.						
	4. The machine shall comply with applicable EHS legislations.						
2	For Suppliers of Hazardous Chemicals/Inflammable Chemicals:						
	<ol> <li>You have to comply with applicable EHS legislations for manufacture, storage, transportation and possession of hazardous chemicals/inflammable liquid/gas cylinder rules.</li> </ol>						
	<ol> <li>MSDS guidelines shall be followed by your organization for proper storage, transportation of hazardous materials and others as applicable.</li> </ol>						
	<ol><li>Provide MSDS at the time of first consignment or whatever any update is there to the company.</li></ol>						
	4. Fire extinguisher is to be maintained in working condition in your organization.						
	5. Avoid leakage of oil, water, coolant etc. in your organization to conserve natural resources.						
	6. Provide TREM Cards to drivers for handling transportation emergencies.						
	7. To use personal protective equipment such as helmets/gloves/shoes/ear plugs/welder goggles as specified and to follow safe work procedures in your organization.						
	8. You should explain to your workers about potential hazards, accidents, emergencies, environmental impact and explain all precautions to be taken.						
3	For Suppliers of gas cylinders, the requirement of Gas Cylinder Rules and it's current amendment are to be ensured.						
4	For Suppliers dispatching Full Truck –load material on their own truck must ensure the following:  1. Driver should have valid documents including Driving Licence and pollution control certificate.  2. Unauthorised person should not drive the vehicle.  3. Driver should strictly follow the speed regulations and other						

# $\frac{\textbf{FORMAT OF COST}}{\textbf{ANALYSIS}}$

	Break - Up of Fixed Price Quot	ation						
	Year of Quotation							
		(Rs. in Lakhs)						
Sl. No.	Particulars	Rs.						
1.	MATERIAL							
1.1	Imported							
	i) Raw Materials							
	Rejection ( % on (i))							
	ii) Bought Out items							
	Rejection ( % on (ii))							
	110,000.011 (							
	Sub - total - 1.1							
1.2	Indigenous							
	Des Materials							
	i) Raw Materials							
	Rejection ( % on (i) ) ii) Bought Out items							
	Rejection ( % on (ii))							
	iii) Any other input cost factor ( to							
	specify)							
	specify)							
	Sub - total - 1.2							
	Total - 1.1 + 1.2							
1.3	Freight & Insurance Charges							
	{ % of (1.1 + 1.2) }							
1.4	Storage Handling Charges							
	{ % of (1.1 + 1.2) }							
	Material Cost Sub – total - 1							
2.	CONVERSION COST Man hours x Manhour rate (MHR)							
	Maii flours x Maiiflour rate (MHK)							
	Sub - total - 2							
3.	NON - RECURRING COST							
	Sub - total - 3							
4.	SUNDRY DIRECT CHARGES							
	Sub - total - 4							
	~~~ total T							

5.	FINANCING COST
	Sub - total - 5
6.	Total of Sub - totals (1 to 5)
7.	Warranty Cost ( % of 6)
8.	Total Cost (6 + 7)
9.	Profit ( % of 8)
10.	Selling Price (8 + 9)

# **Declaration by Bidder for Implementation of Integrity**

Tender Ref:
I/We ( Name of the Bidder ) commit to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of his bid or during any pre-contract or post-contract stage in order to secure the contract. I/ We further undertakes that  - Will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage to any official of the Buyer, connected directly or indirectly with the bidding process, evaluation, contracting and implementation of the Contract.
<ul> <li>will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.</li> <li>will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.</li> <li>will commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable fact.</li> </ul>
- will not instigate or cause to instigate any third person to commit any of the actions mentioned above.
Yours faithfully
(authorized signatory of the Bidder)  Date:

# MANDATE FORM FOR ELECTRONIC PAYMENT THROUGH RBI EFT/ RTGS/NEFT/Internet Banking

To Natio	nal A	luminium	Compan	y Limited,																	
Dear	 Sir.																				
Sub:	-	horization f	or release	of paymen	t dı	ıe fro	om N	NAL	CO. t	hrou	ugh I	RBI-I	EFT/	'Inter	net	/ R	TGS				
				and/or T							_										
				CAPITAL LET			•	•													
1.	Nan	ne of the Pa	irty	, ,																	
2.	Add	ress of the	party	:																	
				City	:		Pi	in C	ode:												
				E-m	ail I	d:															
				Permaner	ntAc	cour	ηtΝι	ımb	er	:											
3.	Part	iculars of B	ank:																		
Bank	Name	9						E	3rano	h N	ame										
Bran	ch Pla	ce							3rano		<u> </u>			ı							
Pin (		ı		1				E	Branc	ch Co	ode								Ц.		
MIC																					
	_			g on the MI					-				-						ı Xe	rox (	or
				nsuring accu	rac	y of t					bran	ich n	ame								
Acco	unt Ty	/pe	Savii	ڤ ngs			С	urre	ent	ڤ				Cash	Cr	edit	ق	•			
Acco Bool		umber(as a	ppearing	in the Chec	ue																
RTG	S / IFSO	C Code																			
4. D				e should be				are	e corı	rect	and	com	plet	te. If a	ny	trar	nsact	tion i	s de	laye	L d
or no	t effe	cted for i	reasons c	f incomplet	te c	or ind	corr	ect	info	rmat	tion,	l sł	nall	not h	olo	d Na	ation	al Al	umi	iniun	า
Comp	any Lii			lso underta							-										
updat	ion of	records for	purpose	of credit of	amo	ount	thro	ougl	h RBI	EFT	/ In	tern	et /	RTGS							
Place:																					
Date:																					
										_			-	arty/			ized -	Signa	ator	У	
Certif				ed above ar																	
Bank'	s Stam	p:																			
Date:																					
								(5	Signa	ture	of t	the A	Auth	orize	d O	ffici	al fr	om tl	าe B	anks	)

# PROFORMA OF CONTRACT CUM PERFORMANCE GUARANTEE BY SELLER/CONTRACTOR

B.G. No Date
1. WHEREAS National Aluminium Company Limited (A Government of India Enterprise), having its Unit/Office at
AND WHEREAS one of the conditions of the "said contract" is that "contractor/seller shall furnish to the owner a Bank Guarantee from a bank for% (
2. We Bank having its branch office at and IFSC Code do hereby agree and undertake to pay the amount due and payable under this guarantee without any demur merely on a demand from the Company stating that in the opinion of the company which is final & binding, the amount claimed is due by reason of default made by the Contractor(s)/ Seller(s) in performing any of the terms and conditions of the said Contract including defects liability obligations, in fulfilling the performance Guarantee obligation or loss or damage caused to or would be caused to or suffered by the Company by reason of any breach by the said Contractor(s)/Seller(s) of any of the terms and conditions of the contract. Any such demand made on the Bank by the owner shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However our liability under this guarantee shall be restricted to Rs
3. We undertake to pay to the Company any money so demanded not withstanding any dispute or disputes raised by the Contractor(s)/Supplier(s) in any suit or proceeding pending before any office, court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under. Our liability to pay is not dependent or conditional on the owner proceeding against the contractor(s)/seller(s).
4. The guarantee herein contained shall not be determined or affected or suspended by the liquidation or winding up, dissolution or change of constitution or insolvency of the said Contractor(s)/ Seller(s) but shall in all respects and for all purposes be binding and operative until payment of all money due or liabilities under the said Contract(s)/Order(s) are fulfilled.
5. We Bank further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Contract(s)/Order(s) and that it shall continue to be enforceable till all the dues of the Company under or by virtue of the said

	aims satisfied or discharged or till a duly authorised conditions of the said Contract(s)/Order(s) have been or(s) and accordingly discharge this guarantee.
terms and conditions of the said Contractor(s)/ Ord Contractor(s)/Seller(s) from time to time or to post powers exercisable by the Company against the sai of the terms and conditions relating to the said Cor our liability by reason of any such variation or exter or for any forbearance, act or omission on the part	nanner our obligations hereunder to vary any of the der(s) or to extend time of performance by the said spone for any time or from time to time any of the d Contractor(s)/Seller(s) and to forbear or enforce any ntractor(s)/Seller(s) and we shall not be relieved from ension being granted to the said Contractor(s)/Seller(s) of the Company or any indulgence by the Company to the cer or thing whatsoever which under the law relating to
	ore, our liability shall not exceed Rs (Rupees unless a demand or claim under this guarantee is expiry we shall be discharged from all the liabilities
8. WeBank further agree that business at(Bank name, addrees, Branch, Bhu	
	voke this guarantee during its currency except with the rther undertake to keep this Guarantee renewed from s).
Date:	Bank
Corporate Seal of the Bank	By its constitutional Attorney
	Signature of duly authorised person on behalf of the Bank with seal & signature code Details of person issuing the BG:  Name:
	Address for correspondence:
	Telephone and Fax No.:
	 E-mail:
	IFSC Code of the Bank:

(i) BG is to be furnished from any of Nalco approved banks, as per list attached.

#### **LIST OF STANDARDISED BANKS**

#### **SCHEDULED PUBLIC SECTOR BANKS (INDIAN)**

- 1. Allahabad Bank,
- 2. Andhra Bank,
- 3. Bank of Baroda,
- 4. Bank of India,
- 5. Bank of Maharashtra,
- 6. Canara Bank,
- 7. Central Bank of India,
- 8. Corporation Bank,
- 9. Dena Bank,
- 10. IDBI Bank
- 11. Indian Bank,
- 12. Oriental Bank of Commerce,
- 13. Punjab and Sind Bank
- 14. Punjab National Bank,
- 15. State Bank of India
- 16. Syndicate Bank
- 17. UCO Bank
- 18. Union Bank of India
- 19. Vijaya Bank.

(Nineteen banks)

#### **SCHEDULED PRIVATE SECTOR BANKS (INDIAN)**

- 1. HDFC Bank Ltd
- 2. ICICI Bank Ltd
- 3. Axis Bank Ltd.
- 4. Kotak Mahindra Bank Ltd
- 5. YES Bank
- 6. IndusInd Bank Ltd.
- 7. The Federal Bank Ltd.
- 8. The Jammu & Kashmir Bank Ltd.
- 9. The South Indian Bank Ltd.
- 10. The Karur Vysya Bank Ltd.
- 11. The Karnataka Bank Ltd.
- 12. IDFC Bank
- 13. RBL Bank.
- 14. The Lakshmi Vilas Bank Ltd
- 15. Tamilnad Mercantile Bank Ltd
- 16. City Union Bank Ltd.

(Sixteen Banks)

#### **List of FOREIGN BANKS**

- 1. Abu Dhabi Commercial Bank Ltd.
- 2. Australia & New Zealand Banking Group Limited
- 3. Bank of America NA
- 4. Bank of Bahrain and Kuwait B.S.C.
- 5. Bank of Ceylon
- 6. Barclays Bank PLC
- 7. BNP Paribas
- 8. Citibank N.A.
- 9. Commonwealth Bank of Australia
- 10. Credit Agricole Corporate & Investment Bank
- 11. Credit Suisse AG
- 12. DBS Bank Ltd.
- 13. Deutsche Bank AG
- 14. Doha Bank
- 15. FirstRand Bank Ltd
- 16. Industrial Bank of Korea
- 17. Industrial & Commercial Bank of China Limited
- 18. JP Morgan Chase Bank
- 19. KEB Hana Bank
- 20. Krung Thai Bank Public Company Ltd.
- 21. Mashregbank PSC
- 22. Mizuho Bank Ltd.
- 23. National Australia Bank Ltd.
- 24. Sberbank
- 25. Shinhan Bank
- 26. Societe Generale
- 27. Sonali Bank Ltd.
- 28. Standard Chartered Bank
- 29. Sumitomo Mitsui Banking Corporation
- 30. The Bank of Nova Scotia
- 31. The Bank of Tokyo-Mitsubishi UFJ, Ltd.
- 32. The Hongkong and Shanghai Banking Corp. Ltd.
- 33. The Royal Bank of Scotland PLC
- 34. United Overseas Bank Ltd.
- 35. Westpac Banking Corporation
- 36. Woori Bank

(Thirty Six Banks)