

CPP/T&C/GeM-209/MC-5481/NIT/2025/334

Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page: 1 of 28

## **NOTICE INVITING TENDER (NIT)**

RFP No:

CPP/T&C/GeM-209/MC-5481/NIT/2025/334

DATE:29/01/2025

SUB:

MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page: 2 of 28

#### **ANNEXURE A9**

# PREFERENCE TO MAKE IN INDIA ORDER NO. P-45021/2/2017-PP(BE-II),DTD: 16.09.2020

- 1.0 The bidders are requested to go through the GoI Order No: P-45021/2/2017-PP(BE-II), DTD: 16.09.2020 for the purpose of Purchase Preference on the basis of Local Content and submit the Declaration by the Bidder accordingly.
- 2.0 For the purpose of this order dtd. 16.09.2020:-
- 2.1 Local content means the amount of value added in India which shall, unless otherwise prescribed by the nodal ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.
- 2.2 Class I local supplier means a supplier or service provider whose goods, services or works offered for procurement has local content equal to or more than 50%, as defined at cl. 2.1 above.
- 2.3 Class II local supplier means a supplier or service provider whose goods, services or works offered for procurement has local content equal to or more than 20% but less than 50%, as defined at cl. 2.1 above.
- 2.4 Non-local supplier means a supplier or service provider whose goods, services or works offered for procurement has local content less than 20%, as defined at cl. 2.1 above.
- 2.5 'Margin of purchase preference' means the maximum extent to which the price quoted by a "Class-I Local supplier" may be above the L1 for the purpose of purchase preference. The margin of purchase preference shall be 20% against the tender.
- **3.0** Subject to the provisions of the above order and to any specific instructions issued by the Nodal Ministry or in pursuance of this order, purchase preference shall be given to 'Class-I Local supplier' in procurement undertaken by procurement entities in the manner specified here under:-
  - CASE-I (FOR DIVISIBLE QUANTITY): All the provisions of the order No.P-45021/2/2017-PP(BE-II) dtd. 16.09.2020 shall be applicable for this tender towards purchase preference. However, in case of participation by MSE & ancillary units, the tender quantity reserved for MSE & ancillary units as per purchase preference policy of NALCO for MSEs as mentioned in the tender document shall take precedence over the purchase preference against the above mentioned order (to be mentioned, if applicable).
- 4.1 In the procurement of goods or works which are divisible in nature, the 'Class-I Local Supplier' shall get purchase preference over 'Class-II local supplier' as per the following procedure:
  - a) Among all qualified bids, the lowest bid will be termed as L1. If L1 is 'Class-I local supplier', the contract of full quantity will be awarded to L1.
  - b) If L1 bid is not a 'Class I local supplier', 50% of the order quantity shall be awarded to L1. Thereafter, the lowest bidder among the 'Class I Local supplier' will be invited to match the L1 price for the remaining 50% quantity subject to Class-I local supplier's quoted price falling within the margin of purchase preference and contract for that quantity shall be awarded to such 'Class-I Local supplier' subject to matching the L1 price. In case such lowest eligible 'Class-I Local supplier' fails to match the L1 price or accepts less than the offered quantity, the next higher 'Class-I Local supplier', within the margin of purchase preference shall be invited to match the L1 price for the remaining quantity and so on and the contract shall be awarded accordingly. In case some quantity is still left uncovered on 'Class-I Local supplier, then such balance quantity may also be ordered on the L1 bidder.
- 4.2 'Class-II local supplier' will not get purchase preference in any procurement undertaken by procuring entities.



Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page: 3 of 28

<u>CASE-11(FOR NON-DIVISIBLE QUANTITY</u>): All the provisions of the order No. P-45021/2/2017-PP(BE-II) dtd. 16.09.2020 shall be applicable for this tender towards purchase preference.

- 4.3 In the procurement of goods or works which are not divisible in nature, the 'Class-I Local Supplier' shall get purchase preference over 'Class-II local supplier' as per the following procedure:
  - a) Among all qualified bids, the lowest bid will be termed as L1. If L1 is 'Class-I local supplier', the contract will be awarded to L1.
  - b) If L1 bid is not a 'Class I local supplier', the lowest bidder among the 'Class I Local supplier' will be invited to match the L1 price subject to Class-I local supplier's quoted price falling within the margin of purchase preference and contract shall be awarded to such 'Class-I Local supplier' subject to matching the L1 price.
  - c) In case such lowest eligible 'Class-I Local supplier' fails to match the L1 price, 'Class-I Local supplier' with the next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly. In case none of the 'Class-I Local supplier' within the margin of purchase preference matches the L1 price, the contract may be awarded to the L1 bidder.
- 4.4 'Class-II local supplier' will not get purchase preference in any procurement undertaken by procuring entities.
- 5.0 Verification of local content.
  - 5.1 The 'Class-I local supplier' (Class II-local supplier' at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for 'Class-I local supplier' (Class II-local supplier', as the case may be. They shall also give details of the location(s) at which the local value addition is made. **Declaration to be given in the format attached/enclosed below.**
  - 5.2 In case of procurement for a value in excess of Rs. 10 crores, the 'Class-I local supplier' 'Class II- local supplier' shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of the companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.
  - **5.3** Decisions on complaints relating to implementation of this order shall be taken by the competent authority which is empowered to look into procurement-related complaints relating to the procuring entity.
- 6.0 Only "Class-I local suppliers and Class-II local suppliers", as defined under the order, shall be eligible for participation against this tender. The offers of 'Non-Local Suppliers' shall not be considered for evaluation against this tender.



Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN

CPP.

Page: 4 of 28

#### TENDER No.: CPP/T&C/GeM-209/MC-5481/NIT/2025/334

## (Declaration by the bidder on their letter head)

To, GM (T&C), M/s. National Aluminium Company Limited, Captive Power Plant Dist.-Angul, Odisha-759145

Signature

Name:

Designation:

Contact No.:



Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page: 5 of 28

**ANNEXURE-A10** 

Compliance of Public order on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017 and ORDER NO:F.No.6/18/2019-PPD DATED 23/07/2020 & 24/07/2020

#### **DEFINITIONS**

- 1. GOI vide Order (Public Procurement No.1, 2 & 3) dated 23 Jul 2020 & 24 Jul 2020 has imposed Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017 on bidders from a country which shares a land border with India.
- 2. "Bidder" for the purpose of this Order (Public Procurement No.1, 2 & 3) (including the term 'tenderer', 'consultant' 'vendor' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency, branch or office controlled by such person, participating in a procurement process
- 3. "Bidder from a country which shares a land border with India" for the purpose of this Order (Public Procurement No.1, 2 & 3) means
  - a. An entity incorporated, established or registered in such a country; or
  - b. A subsidiary of an entity incorporated, established or registered in such a country; or
  - c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
  - d. An entity whose beneficial owner is situated in such a country; or
  - e. An Indian (or other) agent of such an entity; or
  - f. A natural person who is a citizen of such a country; or
  - g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above

**Note:** "Beneficial owner" for the purpose of above paragraph (3) will be as under:

i. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person(s), has a controlling ownership interest or who exercises control through other means.

### **Explanation**

- a) "Controlling ownership interest" means ownership of, or entitlement to, more than twenty-five per cent of shares or capital or profits of the company;
- b) "Control" shall include the right to appoint the majority of the directors or to control the management or policy decisions, including by virtue of their shareholding or management rights or shareholder's agreements or voting agreements;
- ii. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
- iii. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;



Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page: 6 of 28

- iv. Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
- v. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
- vi. "Agent" for the purpose of this Order (Public Procurement No.1, 2 & 3) dtd 23 Jul 2020 & 24 Jul 2020 is a person employed to do any act for another, or to represent another in dealings with third persons.

### Rule: Following shall be complied by the Bidders of the said countries while submitting bids.

- A) Any bidder from a country who shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the <u>Competent Authority</u>. The Competent Authority for the purpose of registration under this Order shall be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT). However, Order will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects. Lists of countries to which lines of credit have been extended or in which development projects are undertaken are given in the website of the Ministry of External Affairs. This order shall also not apply to procurement by Indian missions and by offices of government agencies / undertakings located outside India.
- B) The Bidder shall have to submit declaration / certificate as per the attached Format towards compliance of Public Order on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017. B)
- C) For works contracts, including Turnkey contracts, the successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority. The definition of "Contractor from a country which shares a land border with India" shall be as in paragraph (3) above.



Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page: 7 of 28

Format for Declaration towards Compliance of Order (Public Procurement No.1, 2 & 3) dtd 23 Jul 2020 & 24 Jul 2020 on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017.

This declaration must form part of all tenders & it contains general information and serves as a declaration form for all bidders. (Before completing this declaration, bidders must study the General Conditions, Definitions, Govt Directives applicable in respect of Public Procurement No.1, 2 & 3) dtd 23 Jul 2020 & 24 Jul 2020 on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017& prescribed tender conditions).

DECLARATION BY AUTHORISED SIGNATORY OF THE FIRM
I, the undersigned, (full names),
do hereby declare, in my capacity as
of M/s(name of bidder entity), that:
<ol> <li>The facts contained herein are within my own personal knowledge.</li> <li>I have read the Order (Public Procurement No.1, 2 &amp; 3) dtd 23 Jul 2020 &amp; 24 Jul 2020 on the subject of Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017 regarding restrictions on</li> </ol>
procurement from a bidder of a country which shares a land border with India and comply to all the provisions of the Order.
3) I certify that M/s(name of bidder
entity) is not from such a country or, is from such a country (strike out whichever is not applicable), has been registered with the Competent Authority. I hereby certify that this SUPPLIER fulfils all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority is attached].
I understand that the submission of incorrect data and / or if certificate / declaration given by M/s
AUTHORISED SIGNATURE: DATE:
Seal / Stamp of Ridder

Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Fax: ....., Mob: .....

Email: \_\_\_\_\_

(Seal of the Company)

Page: 8 of 28

## **ANNEXURE-C 1**

## FORWARDING LETTER AND UNDERTAKING

Fron	n:				
	ler Inviting Authority onal Aluminium Company Ltd.				
Sub:	Letter of Undertaking.				
1.	Having carefully examined all the Tender Documents under reference no				
2.	We here by confirm that we have downloaded the complete set of tender documents along with the set of enclosures hosted in <a href="www.gem.gov.in">www.gem.gov.in</a> website. We confirm that the bid document has not been edited or modified by us. In case, it is observed by NALCO that the bid document has been edited or modified, we agree for the rejection of the bid by NALCO.				
3.	We undertake, if our tender is accepted, to commence the work from the effective date of contract and to carry out work as stipulated in the contract				
4.	We have submitted the Earnest Money Deposit (EMD) amount through DD/BC/PO/BG as instructed by you.				
5.	We agree to abide by this Tender initially for a period as mentioned at point $-7$ of F-02 form as validity of offer from the date of opening of Tender and it shall remain binding on us and may be accepted at any time before the expiry of that period				
6.	Further we agree to the Pre-Contract Integrity Pact which is part of this tender and has signed the Pre Contract Integrity Pact as at Annexure-C21 duly filled up for further necessary action at your end.				
7.	Should this Tender be accepted, we hereby agree to abide by and fulfill all Terms and Conditions of Tender Document as accepted by us and in default thereof, to forfeit and pay to NALCO such sums of money as stipulated in conditions contained in Tender Documents. We understand that NALCO is not bound to accept the lowest or any Tenders received and NALCO reserves the right to reject any or all tender without any liability.				
8.	This Tender together with written "Acceptance" thereof, shall constitute a binding CONTRACT between NALCO and us, till a formal contract is executed.				
	Dateday of				
	(NAME IN BLOCK LETTERS)				
	(To be signed by authorized person.)				



Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

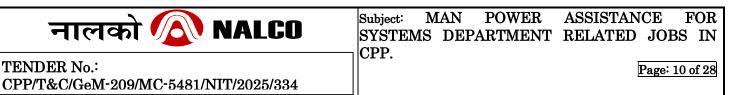
Page: 9 of 28

## **ANNEXURE-C2**

## MANDATORY INFORMATION OF THE BIDDER

All Fields are Mandatory. Enclose Certificate/do	ocumentary evidence for fields marked with *.				
Authorized Signatory *					
Legal Name of Firm as per PAN *					
Trade Name of Firm as per GST *					
Postal address of the firm:					
House No. / Plot No :					
Street Name :					
City: District:					
State: Pin Code :	Country:				
* GeM Portal Login ID:	••••••				
Phone No.:	Mobile No.:				
Valid Email ID.:					
Gender: Male / Female / Other .					
Category: General / SC / ST .					
Type * Micro / Small/ Medium / Ancilary	Micro/Small/MediumAncilaryYes/No				
EPF No.:	ESI No.:				
PAN No.:					
GSTN No:					
Bank Name *					
Bank A/c No (enclose cancelled cheque)*	IFS Code				

Date: \_\_\_\_\_ (Signature and official seal of the Proprietor / Authorized Person)



**ANNEXURE-C3** 

# EXCEPTION / DEVIATION STATEMENT TO THE TENDER TERMS & CONDITIONS In case of no deviation please write 'No Deviation' in the space below:

Sl.	Reference of Tender Document		cument	Subject	Deviation / Exception
No	Page No.	Clause No.	Para No.	•	1

Signature & Seal of bidder.

Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page: 11 of 28

**ANNEXURE-C4** 

### -: <u>DECLARATION BY THE BIDDER</u> :-

representing the bidder, do declare on behalf of the

firm as hereunder:

\* That, I am the PROPRIETOR of the bidder's firm. I undertake to submit proof of ownership as and when demanded by NALCO.

 $^{
m OR}$ 

\* That I am the authorized signatory to the tender documents holding valid Power of attorney. Certified copy of the valid power of Attorney is enclosed with the offer.

NOTE: Strike out whichever is not applicable.

- (a) That, we do not have any FINANCIAL/PROFESSIONAL stake in any of the other bidders participating in this tender;
- (b) That, this firm has not been blacklisted/debarred/banned in any unit of NALCO/Other PSUs / GOVT of India/ State Govts/ Quasi Govt. organizations.
- (c) That, we are not in any arbitration/legal cases with NALCO and no cases are pending in court of law.
- (d) That, the proprietor/partners/directors/ employees of the firm have never been a part of any blacklisted/debarred/banned firms or company in any unit of NALCO/Other PSUs / GOVT of India/ State Govts/ Quasi Govt. organizations.
- (e) That, we have never been prosecuted by any statutory authority
- (f) That, any change in the constitution of the firm shall be made with prior clearance from NALCO.
- (g) That, we have studied all the clauses/sub-clauses terms and conditions of the tender documents including GCC and our offer fully comply with the requirements spelt out in the tender documents.
- (h) We undertake to abide by and comply with all the safety and environmental regulations in force in NALCO during the execution of work.
- (i) We undertake to abide by and comply with all the applicable provisions of laws governing contract workers engaged by you for this work.
- (j) We undertake to receive payment through E-payment mode.
- (k) The <u>Annexure-19</u> and <u>Annexure-20</u> regarding relatives working in NALCO are filled up and enclosed.
- (l) The **Annexure-C8** regarding present / concurrent commitment of the tenderer are also properly filled up and enclosed **(Applicable for Capital Contracts only)**.
- (m) That we have quoted the rates in figures as well as words.
- (n) We undertake that we do not have any unauthorized structure / construction inside Nalco-nagar Township or Plant. We also undertake to remove any / all such structures, if detected by Nalco later on in compliance of GCC terms and conditions.
- (o) We declare that all supporting documents of the offer submitted are attested by a Gazetted officer / Notary public.
- (p) I/we declare that the document down loaded by me/my company is/are not tampered in any form.
- (q) We under take that my workers shall use electronic Punch cards at the Plant gates at the time of entry and exit if introduced by NALCO. Failing which he shall not be allowed into the Plant.
- (r) That I have submitted EMD in absence of which my bid will be rejected.

I further declare that all above statements are true. If at any time during pre-ordering/post ordering stage of the contract, it is found otherwise, action as deemed fit by NALCO including 'rejection of my offer"/ 'banning/blacklisting' me/my firm / my company etc. may be taken. The same will be binding on me / firm / company represented by me. I also hear by authorize and request any bank, person, firm, corporation, Govt. Officers etc. to furnish pertinent information as deemed necessary and as requested by Nalco to verify this statement or regarding my/our competency and general reputation.

Date:	Signature Authorized Person With sea



Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page: 12 of 28

**ANNEXURE-C5** 

## <u>Undertaking on Downloaded tender documents</u>

We here by confirm that, we have downloaded the complete set of tender documents along with the set of enclosures hosted in GeM website, <a href="https://www.gem.gov.in">www.gem.gov.in</a>. We confirm that the bid document has not been edited or modified by us and all pages have been submitted. It is confirmed that we have quoted as per the original NIT unless otherwise specifically mentioned as deviation in the deviation sheet.

Suppression of this information in any form if detected at any stage will be disqualification and will lead to rejection of the offer or termination of the contract as the case may be.

Date:	Signature	Autho	rized	Person	With se	al



CPP/T&C/GeM-209/MC-5481/NIT/2025/334

Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page 13 of 28

**ANNEXURE-C10** 

# Bank MANDATE FORM for e-payment (To be submitted in Duplicate)

	To National Aluminium Company Limited Nalco Nagar – 759145, DistAngul, Orissa.											
	Dear Sir, Sub. :- Authorization for release of payment due from NALCOthrough e-mode facilities of RTGS/NEFT/Internet Banking.											
			 ter No							••		
(Please fi	ll in the i	nformation	in CAPITA	L LETTE	R PLEA	SE tick w	herev	er it is	s app	licab	le)	
						•••••						
		:	City: E-mail ID : Permanent		Pir	n Code				••		
3. Pa	rticulars	of Bank	:	1100001110	T VOLITIO OT		• • • • • • • • • • • • • • • • • • • •			•••••		
Bank Nai					Branch	name						
Branch P	lace				Branch	City						
Pin Code					Branch	Code						
MICR.												
No.												
Account t		Savings:		Current	:		Casl	h Crec	lit:			
( 9 digits attach Xe code and	code nu erox copy Account	ımber appe of a chequ	the Cheque learing on the of your ba	e MICR		-			-			
IFSC Cod												
4. Date from which the mandate should be effective:  I hereby declare that the particulars given above are correct and complete. If any transaction is delayed or not effected for reasons of incomplete or incorrect information, I shall not hold National Aluminium Company Limited responsible. I also undertake to advise any change in the particulars of my account to facilitate updation of records for purpose of credit of amount through Internet / RTGS / NEFT.  Place:												
Date:												
	-	ciculars fur	nished above	e are corr	ect as pe	r our rec	ord.	• • • • • • • •	•••			
Bank's St Date:	tamp:											
			(Signat	ture of the	e Author	ized Offic	cial fro	m the	Ban	ks)		

N.B.: 1) RTGS / NEFT charges if any, is to borne by the party.

2) One cancelled cheque of the concerned bank with signature & stamp of the bidder is to be attached with the bank mandate form.

CPP/T&C/GeM-209/MC-5481/NIT/2025/334

Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

ANNEXURE-C17

Page 14 of 28

## LIST OF STANDARDISED BANKS

I. List	I. <u>List of PSU Banks</u>					
Sl.	Name of the Bank	Sl.	Name of the Bank			
No.		No.				
1.	Allahabad Bank	11.	Indian Bank			
2.	Andhra bank	12.	Oriental Bank of Commerce			
3.	Bank of Boroda	13.	Punjab and Sind Bank			
4.	Bank of India	14.	Punjab National Bank			
5.	Bank of Maharashtra	15.	State Bank of India			
6	Canara bank	16	Syndicate Bank			
7.	Central bank of India	17.	UCO Bank			
8.	Corporation Bank	18.	Union Bank of India			
9.	Dena Bank	19.	Vijaya Bank			
10.	IDBI Bank					

II. List	II. <u>List of Private Banks</u>						
Sl.	Name of the Bank	Sl.	Name of the Bank				
No.		No.					
1	HDFC Bank	9	The South Indian Bank Ltd.				
2	ICICI Bank	10	The Karur Vysya Bank Ltd.				
3	Axis Bank	11	The Karnataka Bank Ltd.				
4	Kotak Mahindra Bank Ltd.	12	IDFC Bank				
5	YES Bank	13	RBL Bank				
6	IndusInd Bank	14	The Lakshmi Vilas Bank Ltd.				
7	The Federal Bank Ltd.	15	Tamilnadu Mercantile Bank Ltd.				
8	The Jammu & Kasmir Bank Ltd.	16	City Union Bank Ltd.				

TTT	List of Handing Daules				
	List of Foreign Banks	DIG		N 01 D 1	DIG
Sl.	Name of the Bank	BIC	Sl.	Name of the Bank	BIC
No.			No.		
1	Abu Dhabi Commercial Bank	ADCB AE AA	19	KEB Hana Bank	KOEX KR SE
	Ltd.				
2	Australia & New Zealand	ANZB AU 3M	20	Krung Thai Bank Public	KRTH TH BK
	Banking Group Limited			Company Ltd.	
3	Bank Of America NA	BOFA US 3N	21	Mashreqbank PSC	BOML AE AD
4	Bank of Bahrain and Kuwait	BBKU BH BM	22	Mizuho Bank Ltd.	MHCB JP JT
	B.S.C.				
5	Bank of Ceylon	BCEY LK LX	23	National Australia Bank Ltd.	NATA AU 33
6	Barclays Bank PLC	BARC BG 22	24	Sberbank	SABR RU MM
7	BNP Paribas	BNPA FR PP	25	Shinhan Bank	SHBK KR SE
8	Citibank N.A.	CITI US 33	26	Societe Generale	SOGE FR PP
9	Commonwealth Bank of	CTBA AU 2S	27	Sonali Bank Ltd.	BSON BD DH
	Australia				
10	Credit Agricole Corporate &	BSUI FR PP	28	Standard Chartered Bank	SCBL GB 2L
	Investment Bank				
11	Credit Suisse AG	CRES CH ZZ	29	Sumitomo Mitsui Banking	SMBC JP JT
				Corporation	
12	DBS Bank Ltd.	DBSS SG SG	30	The Bank of Nova Scotia	NOSC CA TT
13	Deutsche Bank AG	DEUT DE FF	31	The Bank of Tokyo-Mitsubishi	BOTK JP JT
				UFJ, Ltd.	
14	Doha Bank	DOHB QA QA	32	The Hongkong & Shanghai	HSBC HK HH
				Banking Corp. Ltd.	
15	FirstRand Bank Ltd.	FIRN ZA JJ	33	The Royal Bank of Scotland PLC	RBOS GB 2L
16	Industrial Bank of Korea	IBKO KR SE	34	United Overseas Bank Ltd.	UOVB SG SG
17	Industrial & Commercial Bank	ICBK CN BJ	35	Westpac Banking Corporation	WPAC AU 2F
	of China Limited				
18	JP Morgan Chase Bank	CHAS US 33	36	Woori Bank	HVBK KR SE



CPP/T&C/GeM-209/MC-5481/NIT/2025/334

Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page 15 of 28

## **ANNEXURE-C18**

## SAC CODES for Services & HSN code for supply

Sl. No	vendor code	Service PO No. &Supply	Supply/Service Description	Service Accounting Code (SAC) (6 DIGIT) & HSN code (6 digit)
				998533

CPP/T&C/GeM-209/MC-5481/NIT/2025/334

Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page 16 of 28

#### **ANNEXURE-C19**

## NATIONAL ALUMINIUM COMPANY LIMITED SMELTER PLANT / CAPTIVE POWER PLANT DIVISION

## INSTRUCTION FOR BIDDERS: FILLING UP OF FOLLWING ANNEXURES ARE MUST, WITHOUT WHICH THE OFFER IS LIABLE FOR REJECTION.

The tenderer shall carefully study the list of directors of NALCO from the website written below <a href="https://nalcoindia.com/company/nalco-leadership/board-of-directors/">https://nalcoindia.com/company/nalco-leadership/board-of-directors/</a>

and state "Yes" or "No" to questions given below:

Sl.No.	Description	Write "Yes" or "No"
1.	Whether the tenderer is a relative of any of the directors of	
	NALCO?	
2.	If the tenderer is a firm, any of NALCO Directors or any of	
	their relatives is a partner in the tender's firm?	
3.	If the tenderer is a Company Registered under Company's Act	
	1956, whether any of NALCO's Directors is a member of	
	Director of the Company?	

**Note:** If Yes to any of the above questions, please give the name of NALCO's Director and relationship of the tender / partner / member / Director as the case may be.

Sl. No.	Name	Relationship	

SIGNATURE OF THE TENDERER



CPP/T&C/GeM-209/MC-5481/NIT/2025/334

Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page 17 of 28

## **ANNEXURE-C20**

**Important**: Suppression of information shall be viewed seriously and action deemed fit would be taken including termination of the contract.

(Strike out which is not applicable)

- 1. I/We hereby declare that none of my/our relative is an employee of NALCO.
- 2. I/We hereby declare the following are the employee/s of NALCO is/are my/our relative/s.

Sl.No.	Name of the employee/ P.No. / Designation/Place of Posting.	Relationship with the employee.
1		
2		
3		

(PLEASE ATTACH EXTRA SHEET, IF REQUIRED)

SIGNATURE OF THE TENDERER



CPP/T&C/GeM-209/MC-5481/NIT/2025/334

Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

ANNEXURE-C24

Page 18 of 28

## **COMMERCIAL QUESTIONNAIRE**

Bidder's reply/ confirmation as furnished in the Commercial Questionnaire (CQ) shall supersede the stipulations mentioned elsewhere in their offer.

SL. NO.	NALCO'S QUERY	BIDDER'S REPLY/ CONFIRMATION
1.0	Confirm that your offer is valid for <b>03 (Three) Months</b> from the original date of Tender Opening / last Extended tender opening date, if extension done (As per GeM Portal).	
2.0	Confirm that Earnest Money Deposit (EMD) as per tender stipulations have been furnished along with bid.	
3.0	Confirm that the following documents are submitted with Part-I:	
a)	All documents as per CHECK LIST.	
b)	Master Index as enclosed with Bidding Document is submitted in unpriced part duly signed and stamped on each page.	
c)	Compliance letter for Addendum/ Amendments as a token of acceptance (Applicable, if issued).	
4.0	Confirm that price has been submitted in a separately sealed envelope superscribing "PRICE PART". 2 Copies (One original & One Photo copy)	
5.0	Schedule of Price	
a)	Price must be filled in the soft copy of the SOR furnished along with the tender document. Please note that the format of the Excel file including columns of Item No., Description, Unit, Quantity, name of file or worksheet etc. are not to be edited by the tenderer. Confirm that price part submitted is the print out of the soft copy submitted along with the price bid.	
b)	Confirm that rate/ price has been quoted for all items of SOR.	
c)	Confirm that deviation/terms & conditions are not mentioned in the price part. In case any terms and condition is mentioned in the price part, the same shall be treated as null and void.	
d)	Confirm that correction fluid is not used in the price part. (In case of any correction, the same shall be signed and stamped by authorized signatory.)	
6.0	Confirm your compliance to critical stipulations of bidding document as mentioned in ITB.	



Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page 19 of 28

SL. NO.	NALCO'SQUERY	BIDDER'S REPLY/ CONFIRMATION
7.0	Confirm that you have studied complete tender document including technical and commercial part and your offer is in accordance with the requirements of the tender document.	
8.0	Confirm your compliance to total Scope of Work mentioned in the Bidding Document.	
9.0	Confirm your acceptance for `Scope of Supply' mentioned in the tender document and confirm that all materials shall be supplied as per Standards and Specification.	
10.0	Confirm your acceptance for Time Schedule as mentioned in tender document.	
11.0	Confirm that your quoted price includes all taxes, duties as applicable for this WORK in accordance with the provision of General Conditions of Contract and Special Conditions of Contract.	
12.0	Confirm that your quoted price includes all types of insurance as per the provisions of General Conditions of Contract and Special Conditions of Contract.	
13.0	Confirm that all costs resulting from safe execution of WORK, such as safety induction, use of protective clothing, safety glasses and helmet, safety precaution taken during monsoon, or any other safety measures to be undertaken by the Contractor for execution of work are included in the quoted rates.	
14.0	Confirm that adequate numbers of construction equipments, tools, tackles etc. have been proposed which will be sufficient to complete the work as per the time schedule.	
15.0	Confirm that you have proposed adequate project/site organization with qualified supervisory personnel having requisite experience including personnel responsible for safety, planning, stores, QA/QC etc.	
16.0	Confirm that while submitting your price, you have taken consideration of scope of supplies, scope of work and technical requirement mentioned in Bidding Document.	
17.0	Confirm that only exception and deviation indicated in the specific format shall be considered and evaluated. Deviations listed at any other places of the tender documents shall not be considered.	



Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page 20 of 28

SL. NO.	NALCO'SQUERY	BIDDER'S REPLY/ CONFIRMATION
18.0	Confirm that you have your own QA/QC programme for executing this work.	
19.0	Confirm that Bidder is not involved in any Litigation/Arbitration/debarring/expelling, otherwise, if involved, please furnish information about the same.	
20.0	Confirm that the Bidder is not under liquidation, court receivership or similar proceedings.	
21.0	Confirm the following:	
a)	The planning schedule, S-curves etc., submitted by the bidder with his Bid, are indicative and shall not be basis for extra compensation in case actual needs are higher.	
b)	Detailed planning schedule developed by CONTRACTOR after contract award may be subject to fluctuations depending upon actual progress of the project and available work front.	
c)	Co-ordination and making available by Contractor of all staff, manpower, construction equipment, tools, cranes, etc. and materials as required for a timely completion of all WORK as per Owner's construction and priority schedule and in accordance with the available work front are included in the quoted rates.	
22.0	Please confirm whether you need Mobilization Advance or not.	

SIGNATURE OF BIDDER	<u> </u>
NAME OF BIDDER	•
TAME OF BIDDER	•
G015D43TT GT4T	
COMPANY SEAL	



CPP/T&C/GeM-209/MC-5481/NIT/2025/334

Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page 21 of 28



## NATIONAL ALUMINIUM COMPANY LIMITED

(A Government of India Enterprise)

# TENDER & CONTRACT DEPT., SMELTER PLANT / CAPTIVE POWER PLANT Web site: www.nalcoindia.com

**ANNEXURE-C25** 

## CHECKLIST FOR BIDDER.

Following information along with the attested copy/copies of all the supporting documents as applicable, are to be submitted in the envelope of Single part/ two-part bid (Ref cl. No-25.1 of Annexure-A1).

Sl	Documents description			For Single
No.				Part
1.	(a) EMD Amount as per NIT s	pecification.	Yes / No	Yes / No
	(b) Cost of tender document, if downloaded from Internet.		Yes / No	NA
2.	E.P.F. A/c CODE		Yes / No	Yes / No
3.	E.S.I. A/c CODE		Yes / No	Yes / No
4.	PAN No.		Yes / No	Yes / No
5	E MAIL ID (Annexure-C4)		Yes / No	Yes / No
6	Phone no/ Mobile no (Annexur	e-C4)	Yes / No	Yes / No
7	PAN based GST registration N	Vo	Yes / No	Yes / No
8.	GST No		Yes / No	Yes / No
9	Solvency Certificate from a Ba	nk	Yes / No	NA
10.	Power of Attorney of the signatory / Authorized signatory nominated by the company for the tender, if signed by other than proprietor.		Yes / No	Yes / No
11	Proof of ownership/partnership	p of the firm/company attached.	Yes / No	NA
12.	Offer is submitted in the	(a) Obtained from T&C Department,	Yes / No	NA
	original NIT documents	(b) Downloaded from Internet	Yes / No	NA
13.	Deviation from the NIT terms & conditions in deviation sheet only.  (Ref:-Annexure-C3)		Yes / No	NA
14	Signed declaration form by authorized signatory as per Annexure-C4		Yes / No	Yes / No
15	Undertaking of downloaded tender documents as per Annexure-C5		Yes / No	NA
16	Bank mandate for e-payment	form as per <b>Annexure-C10</b>	Yes / No	Yes / No



CPP/T&C/GeM-209/MC-5481/NIT/2025/334

Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page 22 of 28

Sl	Documents description	For Two	For Single
No.		Part	Part
17.	Annexure-C19 & C20 regarding relatives in NALCO	Yes / No	Yes / No
18.	Annexure-C8 regarding details of present / concurrent commitments	Yes / No	NTA
	and information of the tenderer (Applicable for Capital Contracts only)		NA
19.	Documentary evidence in support of pre-qualifying criteria of the	Yes / No	
	NIT	Yes / No	27.1
	Work Orders listing as per (Annexure-C6)		NA
	Work Orders listing as per (Annexure-C7)		
20.	Copies of audited Balance Sheet / Profit & Loss account for the last	Yes / No	Yes / No
	three Financial Years		
21.	Copy of statutory license, if applicable	Yes / No	Yes / No
22.	List of tools & tackles	Yes / No	NA
23.	All the pages of the offer including GCC are signed by the bidder	Yes / No	Yes / No
24.	Supporting documents are attested by Gazetted Officer / Notary Public	Yes / No	Yes / No
25.	Price Bid contains no conditions in any form	Yes / No	Yes / No
26.	Pre Contract Integrity Pact (Annexure-C21)	Yes/No	NA
27.	Preference to Make In India (Annexure-A09)	Yes / No	Yes / No
28.	Compliance of Public order on Restrictions under Rule 144 (xi) of the General Financial Rules (Annexure-A10)	Yes / No	Yes / No

NB:- If any of the information is not furnished, the offer of the party shall be liable for rejection and the consideration of the offer is at the discretion of NALCO.

SIGNATURE OF TENDERER WITH SEAL



CPP/T&C/GeM-209/MC-5481/NIT/2025/334

Please tick the box and ensure compliance:

Submitted.

Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page 23 of 28

#### **ANNEXURE-C26**

### CHECK LIST FOR SUBMISSION OF OFFER

Bidder is requested to fill this check list and ensure that all details/ documents have been furnished as called for in the tender document along with duly filled in, signed and stamped **checklist with Part-I bid.** 

Bid submission Letter as per Submitted.	er proforma attach	ed in bidding docume	nt.
Information about Bidder a Submitted.	s per proforma att	ached in bidding docu	ment.
-			· · · · · · · · · · · · · · · · · · ·
Submitted in the form of DD/ BG		EMD value: Rs	
BG No	Dated	_ Valid up to	Claim period upto
DD No	_ Dated	_ Drawn on	Valid up to
BC No		_ Drawn on	Valid up to
Part of your offer (if s	ubmitted in the	form of BG) is _	
Yes	Valid Up t		
Validity of Offer is up to	Months from th	e tender opening/Exte	ended tender opening date.
Yes	Valid Up t		
			ee Sheets including Profit and Loss
Submitted.		-	
	2		
	3		
•	ening of Techno-con	mmercial Part).	
Details of Past Experience			
Submitted.			
		- · · · · · · · · · · · · · · · · · · ·	osed in the proforma enclosed in the
	Submitted.  Information about Bidder as Submitted.  EMD of requisite amount mentioned in tender docum. Submitted in the form of DD/ BG  BG No.  DD No.  BC No.  Validity of Bank Guarant Part of your offer (if sopening/Extended tender of years)  Yes  Validity of Offer is up to	Submitted.  Information about Bidder as per proforma att Submitted.  EMD of requisite amount is submitted in t mentioned in tender document, in separate set Submitted in the form of DD/ BG  BG No. Dated  DD No. Dated  BC No. Dated  Validity of Bank Guarantee towards Earner Part of your offer (if submitted in the opening/Extended tender opening date. (Annex Yes Valid Up to Validity of Offer is up to Months from the Yes Valid Up to Annual Turnover Details as per proforma incl. Account Statement for the last 3 (Three) year Submitted.  Submitted.  Submitted.  Submitted.  Certificate From (Nam Details of Past Experience in the proforma en Submitted.  Details of Present / Concurrent Commitments	Information about Bidder as per proforma attached in bidding docu Submitted.  EMD of requisite amount is submitted in the form of DD/BG/BG mentioned in tender document, in separate sealed envelope marked Submitted in the form of DD/ BG  BG No.



Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

**Page 24 of** 28

10.0	List of minimum equipment proposed to be deployed for the work in the proforma enclosed in the Bidding Document.	e
	Submitted. Ref.:	
11.0	Deployment Schedule of equipment proposed for the work in the proforma enclosed in the Bidding Document.	g
	Submitted. Ref	
12.0	Proposed Site Organisation (as per proforma enclosed in the Bidding Document)	
	i) Submitted Ref	
	ii) Qualification and Experience of Resident Engineer/ Site-in-Charge and other key personnel have been mentioned in the site organization chart.	
	Yes Ref	
	iii) Number of Key Personnel under different heads have been mentioned in the Site Organisation Chart.	е
	Yes Ref	
	iv)Site Organization Chart includes qualified and experienced Quality Control Engineer, Planning Engineer and Safety Officer.	g
13.0	Yes Ref Deployment Schedule of Supervisory Personnel proposed for the work in the proforma enclosed in the Bidding Document.	
	Submitted Ref	
14.0	Power of Attorney in favour of person who has signed the offer in stamp paper of appropriate value	э.
	Submitted. Ref	
15.0	Partnership Deed in case of partnership firm and Articles of Association in case of limited company	y.
	Submitted.	
16.0	Declaration regarding relationship with client's Director	
	Submitted.	
17.0	Copy of P.F & ESI code, Service Tax registration certificate:	
	Submitted.	
18.0	An Overall Schedule, clearly indicating all important milestone of the construction activities.	
	Submitted. Ref	
19.0	Bid Compliance Statement (confirmation for no deviation stipulated in Bid) in the proforma enclosed.	
	Submitted. Ref	



Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page 25 of 28

20.0	Exception and Deviation Statement in the proforma enclosed.
	Submitted.
21.0	All the documents submitted in requisite number of copies as mentioned in the Bidding Document and are readable/legible.
	Submitted. No. of copies submitted:
22.0	Original Biding Document along with blank (un-priced) copy of Price Bid/ Schedule of Rates corrigendum and addendum (if any).
	Submitted.
23.0	All pages/ documents are stamped and signed by the authorised signatory of the bidder.
	Yes.
	SIGNATURE OF BIDDER:
	NAME OF BIDDER:
	COMPANY SEAL:



CPP/T&C/GeM-209/MC-5481/NIT/2025/334

Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

**Page 26 of** 28

### **ANNEXURE-C27**

## APPENDIX FOR DOCUMENTS TO BE SUBMITTED BY BIDDER

Sl.		Contents	DE SUDMITTED		Page Nos.
No.		Contents		_	age Nos.
1	DD /	Banker's Cheque /MSME / NSIC / UAM			to
2	i)	Work Orders for technical PQC criteria ONLY FOR OPEN			to
		with scope of work and BOQ	TENDER		
	ii)	Completion Certificate			to
	iii)	Amendment Copy ,if applicable			to
3	i)	Balance Sheet and Profit & Loss statements of			to
		last 3 financial years (Audited by C.A)			
	ii)	Bank Solvency of last financial year			to
4	i)	PF			to
	ii)	ESI			to
	iii)	PAN			to
	iv)	PAN based GSTIN			to
	v)	Power of Attorney /ownership/Certificate of Incorp	poration		to
	vi)	Affidavit of No Litigation (Original)	ONLY FOR OPEN TENDER		to
5	i)	Forwarding Letter & Undertaking (ANNEXURE-C1 of NIT)			to
	ii)	Mandatory Information of the Bidder (ANNEXUR	E-C2 of NIT)		to
	iii)	Exception / Deviation statement to the tender term	ms & conditions		to
		(ANNEXURE-C3 of NIT)			
	iv)	Declaration by the bidder (ANNEXURE-C4 of NI	<u>(,)</u>		to
	v)	v) Undertaking of downloading of tender document (Annexure-C <b>5</b> of NIT )			to
	vi)	Details of Present / Concurrent Commitments of	ONLY FOR OPEN		to
		the tenderer (ANNEXURE-C8 of NIT)	TENDER (CAPITAL CONTRACTS)		
	vii)	Bank Mandate Form for e-payment (Annexure-C1	0 of NIT)		to
	viii)				to
	ix)	Declaration of Relatives (Appendix – C19 & C20 o	f NIT		to
	x)				to
		(Annexure-C30 of NIT)			
	xi)	Declaration by the Bidder for Implementation of	ONLY FOR CASES		to
		Integrity (Annexure-C32 of NIT)	WHERE INTEGRITY		
			PACT IS NOT		
	APPLICABLE				
6		Pre-Contract Integrity Pact (Annexure-C21 of NIT)			to
7		Preference to Make In India(Annexure-A09)			to
8	Compliance of Public order on Restrictions under Rule 144 (xi) of the General Financial Rules (Annexure-A10)			to	
9		as orders with amendments (if any) as documentary proof resent / concurrent commitment	ONLY FOR OPEN TENDER (CAPITAL CONTRACTS)		

#### NOTE -

- 1. The above details must be filled up and submitted, along with the bid document.
- 2. All the above mentioned documents needs to be submitted along with the offer and in the mentioned chronological order.
- 3. Page no. reference must be mentioned against each document.



Place:\_\_\_\_\_

CPP/T&C/GeM-209/MC-5481/NIT/2025/334

Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page 27 of 28

Annexure-C30

Format: (To be submitted with BID)

### ANTI-PROFITEERING DECLARATION FORMAT

To whomsoever it may concern.

I, Mr	, Proprietor/	(other authorized
signatories) of M/s.	, hereby	solemnly and sincerely declare
that, while giving this quotation to 'Nalo	co' against Tender No	
Dt, me/my firm/my compan	y has abided by all Tax L	aws and Rules including but not
limited to Section 171 of the Central God	ods and Services Tax Act,	2017.
I, hereby solemnly and sincerely further	er declare that me/my fir	m/my company will continue to
abide by the said laws, including but	not limited to Section	171 of the Central Goods and
Services Tax Act, 2017, as applicable fr	om time to time during t	the life of the tender and during
execution of any order placed with refere	ence to the said tender.	
I further declare that, me/my firm/my	company, in furtherance	e and in compliance to the said
section, will make commensurate redu	action in the basic prices	s w.r.t. Input Tax benefits and
reduction in Tax charged to 'Nalco' w.r	t. Output Tax benefits i	in connection with goods and/or
services provided.		
I further declare that the foregoing is	true and correct and the	same is a legal obligation and
failure to fulfil if could result in penaltie	es under the law.	
Date:		

To be signed by the authorized person under the firm's seal.



Date:

CPP/T&C/GeM-209/MC-5481/NIT/2025/334

Subject: MAN POWER ASSISTANCE FOR SYSTEMS DEPARTMENT RELATED JOBS IN CPP.

Page 28 of 28

Annexure-C32

## Declaration by Bidder for Implementation of Integrity

Tender Ref:
I/We(Name of the Bidder) commit to take al
measures necessary to prevent corrupt practices, unfair means and illegal activities during any
stage of his bid or during any pre-contract or post-contract stage in order to secure the contract
I/ We further undertakes that
- Will not offer, directly or through intermediaries, any bribe, gift, consideration, reward favour, any material or immaterial benefit or other advantage to any official of the Buyer connected directly or indirectly with the bidding process, evaluation, contracting and implementation of the Contract.
<ul> <li>will not collude with other parties interested in the contract to impair the transparency fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.</li> </ul>
- will not accept any advantage in exchange for any corrupt practice, unfair means and illega activities.
- will commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable fact.
- will not instigate or cause to instigate any third person to commit any of the actions mentioned above.
Yours faithfully
(Authorized signatory of the Bidder)