NATIONAL ALUMINIUM COMPANY LIMITED
(A Government of India Enterprise)
(A NAVRATNA COMPANY)
Alumina Refinery, Damanjodi-763008.
(T & C DEPARTMENT)
Email: priyanka.kumari@nalcoindia.co.in, lingraj.ghanto@nalcoindia.co.in

TENDER DOCUMENT COVERING LETTER

GEM BID NO: GEM/2026/B/7963642 date:26-08-2026

Ref.No: T&C/AR/03/eGR-3099 **Dated: 26-08-2026**

Name of the Work: "Operation and Minor Maintenance of Fly Ash Brick Plant of NALCO, Damanjodi"

Dear Sirs,

With reference to above, you are requested to submit your best competitive offer for above referred work as specified in the enclosed documents, considering all the terms, conditions and specifications etc. in online mode at GeM Portal **(www.gem.gov.in)**.

The **EMD** in original shall have to be submitted /sent beforehand so as to reach the office of Tender Inviting Authority on or before the bid submission due date & time or extended bid due date & time of the tender, **failing which the offer will be liable for rejection**. The Bidders shall also have to upload the scan/pdf copy of RTGS/ NEFT/Crossed Demand Draft / Banker's Cheque/ Bank Guarantee / Electronic Bank Guarantee towards EMD along with the *Online* offer. In case you are claiming exemption from payment of EMD, the valid supporting documents for claiming the exemption (ref clause no: 5.0 of Annexure-AA) must be uploaded along with the *Online* offer, failing which the offer will be liable for rejection.

The bidder must be a registered vendor under GST and must possess valid GSTIN.

1. In case of **SINGLE PART BID TENDER**, the tender document, duly filled in & signed, on each page digitally, along with the required documents in support of terms and conditions as per the NIT/GCC etc are to be submitted in **online** mode along with the requisite EMD (Scan / pdf Copy), as per details, indicated at clause no:24.0 of Annexure-AA. For **SINGLE PART BID TENDER,** the tender notice is being published for information only and is not an open invitation to quote in the limited tender. Participation in the tender is by invitation only and is limited to NALCO's enlisted contractors. Unsolicited offers are liable to be ignored. However, contractors who desire to participate in such tenders in future may apply for enlistment with NALCO as per procedure.
2. In case of **TWO PART BID TENDER**, the tender document, duly filled in & signed, on each page along with the requisite EMD (Scan / pdf Copy), required documents in support of qualifying criteria & other conditions of NIT/ GCC / GeM's Condition ("Part-I: Techno-commercial bid") and the Price Bid ("Part-II: Price bid") are to be submitted in **online** mode as per the details indicated at clause no: 24.0 of Annexure-AA.

NALCO reserves the right to reject any or all offers without assigning any reason thereof.

You are requested to refer to clause **24.0** of Instructions to bidders (Annexure-AA) for details regarding mode, submission, receipt and opening of tender.

Important Note:

1. Bidders are requested to quote online well ahead of the schedule tender submission date and time to avoid unforeseen problems like last hour congestion, internet failure etc.
2. Bidders are requested to visit www.gem.gov.in for online participation, downloading the tender documents and submit the offer only in e-tendering mode as per the tender schedule. Bids submitted in any other mode shall not be considered.

3. EMD / EMD exemption certificate (scanned copy) is to be uploaded in GeM Portal along with offer.

Thanking you,

Yours faithfully,
For and on behalf of
NATIONAL ALUMINIUM COMPANY LIMITED

General Manager (T&C)

F/T&C/01/03 19/07/2017

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SALIENT CONTRACT SPECIFICATIONS

1.	NAME OF THE WORK	**Operation and Minor Maintenance of Fly Ash Brick Plant of NALCO, Damanjodi**
2.	LOCATION OF THE WORK	AT PLANT PREMISES
3.	TENDER REFERENCE	T&C/AR/03/eGR-3099
4.	CONTRACT PERIOD	**24 (Twenty Four) MONTHS**
5.	MODE OF TENDERING	OPEN, TWO PART (through GeM Portal) with Reverse Auction(RA).(H1)Highest Priced Bid will be eliminated. RA will be done as per logic and terms & condition of GeM (Refer to Cl. No. 25.17 of Annexure AA).
6.	No. of Agency Required	**01 (One)**
7.	E.M.D. (Ref clause no: 5.0 of Annexure-AA)	**Rs. 80,000/-**
8.	TENDER SUBMISSION DATE / TIME (Ref. clause 24.6 of Annexure-AA)	**On or before 25/09/2026, 10:00 AM**
9.	TENDER OPENING DATE / TIME (Ref. clause 24.6 of Annexure-AA)	**On Date: 25/09/2026, 10:30 AM**
10.	VALIDITY OF OFFER (Ref Clause 24.8 of Annexure-AA)	120 days
11.	BANK GUARANTEE VALUE (As per clause no. 11.2 of Annexure-AA)	NOT APPLICABLE
12.	INDEMNITY BOND VALUE (As per clause no. 11.2 of Annexure-AA)	**Rs. 3,23,550/- (Ref Cl. no. 9 of SCC)**
13.	DEFECT LIABILITY PERIOD (Ref clause 6.0 of Annexure-AA).	**01 Month (As per Cl No. 10 of Annexure-IB)**
14.	The values of L_0 applicable	W.e.f. 01.04.2026 (Refer Annexure-XIV).
15.	Applicability of Labour charge variation clause (ref cl no: 19.2 of Annexure-AA)	APPLICABLE
16.	Applicability of Income Tax Deduction at source (ref cl no: 9.7 of Annexure-AA)	APPLICABLE
17.	Applicability of GST (ref clause no: 9 of Annexure-AA)	APPLICABLE
18.	Applicability of ITC on GST (ref clause no: 9 of Annexure-AA)	APPLICABLE
19.	Service Accounting Code **(SAC)**	995415
20.	Applicability of GST RCM	NOT APPLICABLE
21.	PRE-CONTRACT INTEGRITY PACT (ref. clause nos. 13.1 & 13.2 of Annexure- AA)	APPLICABLE

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